

# CURRICULUM AND ASSESSMENT POLICY STATEMENT GRADE R-5 FOR LEARNERS WITH SEVERE INTELLECTUAL DISABILITY

#### **ENGLISH FIRST ADDITIONAL LANGUAGE**

#### **GRADE 4-5**

Curriculum and Assessment
Policy Statement Grade R-5
for learners with Severe
Intellectual Disability

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## SECTION 1: INTRODUCTION TO THE CURRICULUM AND ASSESSMENT POLICY STATEMENT GRADES R TO 5 FOR LEARNERS WITH SEVERE INTELLECTUAL DISABILITY

#### 1.1 Background

The South African Constitution, Act 108 of 1996, enshrines the right of every child to access quality basic education without there being any form of discrimination. The Convention on the Rights of Persons with Disabilities, ratified by the Parliament of South Africa in 2007 (Article 24) requires Government to ensure that children with disabilities are able to access an inclusive, quality primary, compulsory education and secondary education on an equal basis with others in the communities in which they live and that persons with disabilities are not excluded from the general education.

There are learners participating in the General Education and Training Band who have an aptitude and interest in applied knowledge and vocational skills for whom the National Curriculum Statement, Grades R to 12 (NCS) needs to be differentiated to make it fully accessible. This would include learners with moderate to severe intellectual disability and learning difficulties. Knowledge and skills should be presented at a more functional level and at reduced depth and breadth, whilst a number of occupational subjects are also made available. They should be given an opportunity to receive an endorsed statement of achievement that is related to learning within their interest and aptitude.

This Learning Programme has been developed to respond more effectively to the needs of these learners who have been identified and assessed through the protocols outlined in the Policy on Screening, Identification, Assessment and Support of 2014. They will benefit from curriculum content that is aligned to the Foundation and Intermediate Phase of the National Curriculum Statement at a more applied and functional level in accordance with their age, interest and aptitude.

It is critical, that through flexibility and differentiated methodologies, learners enrolled for these differentiated subjects will be able to progress with regard to applied competencies, even where they might not be able to attain the minimum requirements set for the different grades. There should always be high expectations for all learners and the necessary scaffolding and learning support to master foundational competencies relevant to the specific subject. They should be in a position to demonstrate the values and practical competencies

that they have mastered which will make it possible for them to progress to either the Technical Occupational pathway or the world of work.

The learning programme is structured in such a way that it makes provision for a wide spectrum of learners with moderate to severe intellectual disability and learning difficulties across the age span. It is aimed at the full development of their human potential and sense of dignity and self-worth. It also allows for the development of their personality, talents and creativity, as well as their mental and physical abilities, cultural, social, environmental and economic competencies to their fullest potential with a view to enabling them to participate effectively and independently in a free society as adults (Convention on the Rights of Persons with Disabilities, 2006 and the White Paper on the Rights of Persons with Disabilities, 2015).

The learning programme for CSPID should be consulted in cases where a learner enters the CAPS Grades R – 5 for learners with Severe Intellectual Disability (SID) programme at a level where they require bridging to join the appropriate grade. The CSPID learning programme will provide a framework for educators to design down to ensure that there is a smooth transition into the SID learning programme.

The introduction of this Learning Programme within the National Curriculum Statement is aimed at strengthening of respect for human rights, fundamental freedoms and human diversity. It will provide learners in ordinary and in special schools across the range of competencies and aptitudes with conditions that ensure dignity, promote self-reliance and facilitate active participation in the school and in the community and offer the opportunity to obtain a recognised and accredited statement of achievement.

#### 1.2 Overview

Through the policy document the Minister of Basic Education will be able to prescribe the minimum norms and standards for differentiated education in the General Education and Training band.

The following legal framework will be adhered to:

- (i) The United Nations Convention on the Rights of People with Disabilities adopted by the United Nation general Assembly on 13 December 2006 and ratified by the South African parliament on 5 June 2007;
- (ii) The White Paper on the Rights of Persons with Disabilities (2015);
- (iii) The National Education Policy Act (Act 27 of 1996);
- (iv) The South African Schools Act (Act 84 of 1996);

- (v) The National Curriculum Statement, Grades R to 12 (2011);
- (vi) The South African National Curriculum Framework for Children from Birth to Four (2015);
- (vii) National Early Learning and Development Standards for Children Birth to Four Years (NELDS) (2009);
- (viii) Section 11 of the Children's Act (Act 31 of 2005);
- (ix) Chapter 5, section 76 of the Children's Act as amended (2007);
- (x) Education White Paper 6 on Special Needs Education: Building an Inclusive Education and Training System (2001);
- (xi) Continuing Education and Training Act (2006 as amended by Act No 3 of 2012 and Act No 1 of 2013);
- (xii) Standards and Quality Assurance for General and Further Education and Training (June 2008, Revised April 2013);
- (xiii) Umalusi's Quality Assurance of Assessment: Directives, Guidelines and Requirements;
- (xiv) Guidelines to Ensure Quality Education and Support in Special Schools and Special School Resource Centres (2014);
- (xv) Policy on Screening, Identification, Assessment and Support (SIAS) (2014);
- (xvi) Guidelines for Responding to Diversity in the Classroom (2012);
- (xvii) National Protocol on Assessment (2011), specifically Chapter 9;
- (xviii) National Policy Pertaining to Promotion and Progression Requirements (2011);
- (xix) Learning Programme for Children with Severe to Profound Intellectual Disability.

## 1.3 General aims of the Curriculum and Assessment Policy Statement Grades R to 5 for learners with Severe Intellectual Disability

- (a) The National Curriculum Statement Grades R to 9 gives expression to the knowledge, skills, values and attitudes worth learning in South African schools. This curriculum aims at removing the barriers that make it difficult for learners with moderate to severe intellectual disability and learning difficulties to access the curriculum. It will enable them to acquire and apply knowledge and skills in ways that are meaningful to their own lives. In this regard, the curriculum promotes knowledge in local contexts, while being sensitive to global imperatives.
- (b) The Curriculum and Assessment Policy Statement (CAPS) Grades R to 5 for learners with Severe Intellectual Disability serves the purpose of:

- Equipping learners, irrespective of their socio-economic background, race, gender, physical ability or intellectual ability, with the knowledge, skills and values necessary for self-fulfilment, and meaningful participation in society as citizens of a free country;
- Facilitating the transition of learners from education institutions to either protective or open employment;
- Providing employers with a sufficient profile of a learner's competences;
- Being sensitive to issues of diversity such as poverty, inequality, race, gender, language, age, and other factors;
- Valuing indigenous knowledge systems: acknowledging the rich history and heritage of this country as important contributors to nurturing the values contained in the Constitution; and
- Credibility, quality and efficiency: providing an education that is comparable in quality, breadth and depth to those of other countries.
- (c) The curriculum is based on the following principles:
- Social transformation: ensuring that the educational imbalances of the past are redressed, and that equal educational opportunities are provided for all sections of the population;
- Active learning: encouraging an active approach to multi-sensory learning;
- Attainment of realistic, but high knowledge and skills levels: the minimum standards of knowledge and skills to be achieved at each grade are specified and set high, achievable standards in all subjects;
- Progression: content and context of each grade shows progression from simple to complex;
- Human rights, inclusivity, environmental and social justice: infusing the principles and practices of social and environmental justice and human rights as defined in the Constitution of the Republic of South Africa.
- (d) Inclusivity should become a central part of the organisation's planning and teaching at each school. All teachers should have a sound understanding of how to recognise and address severe intellectual barriers to learning, and how to plan for diversity. The key to managing inclusivity is ensuring that barriers are identified and addressed by all the relevant support structures within the school community, including teachers, District-Based Support Teams, School-based Support Teams, parents and Special Schools as Resource Centres. To address barriers in the classroom, teachers should use various curriculum differentiation strategies such as those included in the Department of Basic Education's Guidelines for Responding to Learner Diversity in the Classroom (2011).

## 1.3.1 The aims of the Curriculum and Assessment Policy Statement Grades R to 5 for learners with severe intellectual disability

The specific aims of the CAPS Grades R to 5 for learners with Severe Intellectual Disability are to:

- Give recognition to learners who would follow the curriculum, irrespective if they meet the requirements and achieve the competencies as specified in the learning programmes;
- Provide a foundation of quality, standardised general education which will suit the needs of these learners and help prepare them to be more independent and better equipped for life after school. It may also enable the learners to enter a Technical Occupational curriculum;
- Promote Lifelong learning to enable learners to continue with further learning and skills development in sheltered or open employment;
- Prepare learners to function better in a fully inclusive society and employment; and
- Provide employers with a profile of the learner's competence.

#### 1.3.1.1 Learners successfully completing the curriculum will be able to:

- Identify, select, understand and apply knowledge to the intended purpose and identify solutions to problems in the field of study;
- Demonstrate the necessary applied knowledge and skills identified for competence in a subject, as specified in the curriculum;
- Demonstrate knowledge and skills gained for purpose of formal communication and basic numerical operations;
- Use technology effectively and
- Demonstrate entrepreneurial skills that will enable them to create their own work in the contexts in which they live.

#### 1.4 Subjects and time allocation

Instructional time for the Learning Programmes is 27% hours in a five day cycle;

Subjects		Time
General Ed	ucation	Time
Languages		5 – 14 years = 10 hours
Home Lang	uage	14 – 18 years = 6 hours
First additio	nal language	14 – 18 year = 2 hours
Mathematics		5 – 14 years = 5 hours 14 – 18 years = 3 hours
	Life Skills – Personal and Social Wellbeing	5 - 14 years = 8 hours 14 - 18 years = 5 hours
	Physical Education	1 hour
Life Skills	Creative Arts	5 - 14 years = 3½ hours 14 - 18 years = 1 hour
	Natural Sciences	1½ hours
Skills subjects		14 – 18 years = 8 hours

Subjects	Time
CAPS Grades R to 5 for learners with severe intellectual disability:	
Electives	
Agricultural Studies	
Art and Crafts	
Civil Technology: Bricklaying and Plastering	
Civil Technology: Plumbing	
Civil Technology: Woodworking and Timber	
Consumer Studies: Food Production	
Consumer Studies: Needlework	
Hospitality Studies	8 hours
Mechanical Technology: Body Works: Panel Beating and or Spray Painting	onouis
Mechanical Technology: Motor Mechanics	
Mechanical Technology: Welding	
Office Administration	
Personal Care: Ancillary Health Care	
Personal Care: Beauty and Nail Technology	
Personal Care: Hairdressing and Beauty Care	
Service Technology: Maintenance	
Total: General and Skills subjects	27½

The following table proposes the learner progression across the years in the curriculum.

Grades R – 3	Grades 4 – 5	
General Education	General Education	
Home Language	Home Language	
	First Additional Language	
Mathematics	Mathematics	
Life Skills	Life Skills	
- Personal and Social wellbeing	<ul> <li>Personal and Social wellbeing</li> </ul>	
- Physical education	- Physical education	
- Creative arts	- Creative arts	
	- Natural Sciences	
	Skills subjects	
	A minimum of 3 skills and maximum of 4 skills	

## 2 SECTION 2: INTRODUCTION TO ENGLISH FIRST ADDITIONAL LANGUAGE

#### 2.1 WHAT IS LANGUAGE?

Language is a tool for thought and communication. It is also a cultural and aesthetic means commonly shared among a people to make better sense of the world they live in. Learning to use language effectively enables learners to acquire knowledge, to express their identity, feelings and ideas, to interact with others, and to manage their world. It also provides learners with a rich, powerful and deeply rooted set of images and ideas that can be used to make their world other than it is; better and clearer than it is.

#### 2.2 LANGUAGE LEVELS

#### 2.2.1. Home Language

The Home Language level assumes that learners come to school able to understand and speak the language. It is the language first acquired by learners. Emphasis is placed on the teaching of the listening, speaking, reading and writing skills at this language level.

#### 2.2.2. First Additional Language

The First Additional Language refers to a language that is not a mother tongue but which is used for certain communicative functions in a society, that is, medium of learning and teaching in education. English First Additional Language is very important for learners whose Home Language is not English. English is an acknowledged language worldwide and is the language commonly used in the World of Work. It would be almost impossible to communicate effectively in the world of work without being able to use English and therefor will make employment very difficult.

#### 2.3 SKILLS TO BE STUDIED IN ENGLISH FIRST ADDITIONAL LANGUAGE

1	Listening and Speaking
2	Reading and phonemic/phonlogical awareness and phonics
3	Writing and Language Structure

#### 2.4 ADDITIVE BILINGUALISM

To enhance what was already learned in English First Additional Language, they still need to build a strong oral foundation. They need to hear lots of simple, spoken English which they can understand from the context. Listening to the teacher read stories, dialogues etc. is a good way of doing this as it also supports children's emergent literacy development. As children's understanding grows, they need plenty of opportunities to speak the language in simple ways. This provides the foundation for learning and improving reading and writing skills.

Fortunately, children can transfer many literacy skills from their home language. For example, if learners are taught handwriting well in their home language, they can use this skill when writing in English. If they learn phonics in their home language, it will be great help when learning sound-spelling relationships in English. They can apply their knowledge in English and learn those sound-spelling relationships that are different in English.

The First Additional Language CAPS takes advantage of learners' literacy skills in their home language. For example, activities such as Guided reading that are introduced in the Home Language CAPS is also introduced in the First Additional Language in CAPS in Grade 5. This is what is called 'additive bilingualism' – developing a stronger literacy foundation in the Home Language and building First Additional Language literacy onto this.

#### 2.5 Specific Skills

#### 2.5.1 Listening and Speaking

Learning an additional language is much like learning a home language except that it happens later in children's lives. In the first year of their lives, children hear huge amounts of simple language in context, which enables them to gradually absorb the grammar and vocabulary of their home language. After a year or so, children start speaking their home language but not in full sentences. They begin by producing one or two words, which they use to express a range of meanings and purposes. They can understand much more complex language than they can express.

The learner with Severe Intellectual Disability will initially use gestures to communicate. The aim is to get the learners to pay attention, make eye contact and react to verbal stimuli using the voice, sounds and gestures. These learners need to show awareness of their environment and they must be able to display social competence. They use visual and pictorial cues to make meaning of the spoken word. Participation in discussions and conversations take place by using alternative modes of communication, e.g. sign language,

body language, gestures, pointing to objects/pictures/symbols/makaton pictures and by using short phrases. Learners are encouraged to listen without interrupting and taking turns to speak. It is important to keep their attention focused. Time allocated to Listening and Speaking is dedicated to continuously build oral vocabulary. Repetition is of utmost importance for these learners.

#### **Alternative and Augmentative Communication: AAC**

Learners may experience extreme difficulty with learning to speak. AAC is used to assist these learners to communicate. Learning to read is also extremely difficult for them. In order to assist them, both speaking and reading the content / concepts / skills need to start off with visual literacy programme which includes the use of:

Playing and experimenting with concrete objects using all senses (seeing, hearing, feeling, smelling, tasting and moving (where possible and applicable). The following can be used:

- Photographs of the concrete objects
- Pictures of the same concrete objects
- Coloured picture symbols
- The first letter of word
- The word
- Short sentences

An Individual Support Plan (ISP) is vital for learners with Severe Intellectual Disability.

It is important for teachers to keep this in mind when children are learning an additional language. In Grade 4, learners need to be exposed to lots of oral language in the form of stories and classroom instructions. Listening to stories being told is an excellent way for children to acquire their additional language. The teacher needs to:

- choose a story with a simple, repetitive structure, which allows for vocabulary and grammar to be recycled,
- keep the language very simple, speaking slowly but naturally,
- use gestures, pictures and real objects to support understanding of the story.

Another way of exposing children to the additional language is through listening to stories (or non-fiction texts) read by the teacher. The teacher reads from a Big Book, a large illustrated book with enlarged print that all the learners can see as she reads. This is called 'Shared Reading'. One of the advantages of Shared Reading is that as well as being an excellent listening activity, it also develops learners' emergent literacy. Children learn, for example, concepts of print (e.g. that we start reading at the front of a book and end at the back; and

that we read from left to right and top to bottom of a page), and they begin to recognise a few written words in the additional language (e.g. he, she). Learners should be familiar with the activity of Shared Reading since they will also be doing it in their Home Language lessons.

Another excellent way of exposing children to the additional language is by giving simple instructions that they respond to physically; for example, the teacher says, 'Come here, Thabo,' with an accompanying gesture, and he responds. This method, known as Total Physical Response, has the advantage that the teacher can see immediately whether Thabo understands or not and she can provide feedback – either 'Well done, Thabo,' or she can repeat the instruction more slowly with the gesture emphasized more strongly.

The advantage of the three methods described above (listening to stories, Shared Reading and Total Physical Response) is that they all focus on learning language through listening comprehension. This takes the pressure off learners having to speak, reduces anxiety and allows them to focus on understanding the language. However, in order to become competent users of the language, learners also have to practise speaking. Initially, learners' spoken language will be formulaic – memorised songs and poems, and some formulaic language learned as chunks, for example, 'Good morning, how are you?' 'I'm fine, how are you?' But gradually, as children begin to understand the additional language, they need to start talking, initially with one or two word utterances. For example, in response to the teacher's question, 'Did you like the story,' a learner answers 'Yes' or 'No.'

At first, learners' emergent spoken language needs to be scaffolded (i.e. modelled and supported). For example, learners can begin by acting out stories the teacher has told or read to them, speaking some of the dialogue. With the teacher's help, the children can retell the story. The teacher needs to make sure that all the children get opportunities to speak in English. Because children will progress at a different pace, the teacher needs to tailor speaking opportunities (e.g. the questions she asks) to the level of the individual child. As the children move through the grades, the teacher should expect children to speak more and their utterances should become longer.

As children make progress with learning English, they also need to be introduced to more text types. In Grade 4, they will have lots of exposure to stories and will begin to recognise the structure and features of narrative text (i.e. characters are introduced, the setting is described, a problem arises and it is resolved; a narrative is usually told in the past tense). In the Grade 5 First Additional Language CAPS, oral recounts are introduced (e.g. Yesterday,

we went to town. First, we went to the supermarket to buy food. Then we went to the library, etc.), and written recounts are included. The recount is an important text type because it provides a bridge between spoken and written language. We often use oral recounts (e.g. telling people about what we have done), but we also write them down. In Grade 5, learners are also introduced orally to procedural text (i.e. instructions such as recipes) and information reports (e.g. Elephants are large animals. They live in herds, etc.).

These activities are organised around themes. The themes should be very familiar to learners, preferably already taught in the Home Language, and offer lots of opportunities for teaching language in context (e.g. they need to provide opportunities for demonstration and use of things that are physically present in the classroom).

The reason for using themes is to make it possible to constantly recycle vocabulary and language structures in meaningful contexts. For example, words related to the body (face, eyes, ears, nose, mouth, arms, legs, feet) and the structures in which they are situated (Point to your \_\_\_\_\_\_./This is my \_\_\_\_\_./These are my \_\_\_\_\_.) first of all need to be heard repeatedly in context; learners then need opportunities to use them.. Only if vocabulary and structures are constantly recycled, will learners be able to remember and use them.

#### 2.5.2 READING AND VIEWING

Reading and writing also contribute to learners' language development in English. Reading gives learners more exposure to their additional language. We know from research that children's vocabulary development is heavily dependent on the amount of reading they do. Writing is important because it forces learners to think about grammar and spelling. This encourages learners to process the language, speeds up language acquisition and increases accuracy. Learners who are unable to read and/or write can continue doing the work orally, although they should be encouraged to attempt to read and write even on a basic level.

#### 2.5.2.1 SHARED READING

This activity is an important focus for language and literacy development. The purpose of Shared Reading is to give learners exposure to their additional language in a meaningful, supportive context. It also develops learners' emergent literacy in their additional language. They develop concepts of print and start to recognise a few written words in English. At this level, the teacher should:

- Choose a very simple text with a limited amount of text and good illustrations.
- The story should have a clear, simple structure.

- The language and vocabulary should be repetitive and predictable.
- Talk about the pictures with the learners so that they understand the vocabulary. Ask questions in their home language. Help them to link the story to their lives.
- Read the text several times to the learner while you are using your finger or a 'pointer' to enable learners to follow your progress through the text.
- Ask questions about the story.
- Gradually involve learners in 'reading' the story.

As learners progress in each year, the texts should become more challenging. The teacher models fluent reading and uses the text to develop vocabulary, comprehension, decoding skills, understanding of text structure, grammar and punctuation.

#### 2.5.2.2 GROUP GUIDED READING

Learners are introduced to Group Guided Reading in Grade 5. They will be familiar with the activity since they will have been doing it in their home language. For this activity, the teacher needs a set of readers graded according to level of difficulty. The teacher should organise the learners in combined groups (strong and weak) of 4 - 5 learners and then should select a reader/text appropriate for their level. The teacher works with an individual group while the other groups are involved in Paired or Independent Reading. The purpose of Guided Reading is for the teacher to give learners individual attention in order to develop their comprehension and word attack skills in their additional language.

#### Steps in a Group Guided Reading Lesson

#### I. Select an appropriate text:

Graded readers will mostly be used for group reading. They should be at a lower level than the texts used for Shared Reading. Read through the text beforehand and note any vocabulary or grammar that may be challenging for the children. These may provide the teacher with a teaching focus.

#### II. Introduction:

Introduce the type of book (e.g. fiction or non-fiction) and the topic. Help the children to link the topic to their own life experiences. Keep this 'talk' focused and just enough for the children to read successfully (3-5 minutes).

#### III. Talk about the pictures

Use the pictures to introduce the learners to the topic and talk about any new vocabulary. Again, try to keep this focused and brief. (2–3 minutes)

#### IV. First Reading:

Children read the text individually. The teacher observes the children's reading behaviours and may select an additional teaching focus based on these observations. The teacher moves from learner to learner and hears each read a small section of the text aloud. The teacher prompts the learners at this stage by saying for example:

- What do you expect to read in this book?
- Does that make sense to you?
- Well done! You corrected yourself. That makes sense.
- What would sound right in this sentence?
- Look at the illustration.
- It could be but look at the first letter again.

Initially you will probably have to ask these questions in the learners' home language. However, as soon as possible start asking the questions in English.

#### V. Comprehension

Ask the learners questions about the text to ensure comprehension.

#### VI. Second and subsequent readings

On subsequent days children re-read the text either in pairs or alone. The prime focus here is to develop fluency and provide opportunities to use the text for the development of vocabulary, grammar and deeper comprehension of the text. Repeated reading supports the development of fluency in the additional language. Teachers may be unfamiliar with using Guided Reading especially in the First Additional Language class. Therefore, they can introduce the method gradually. Once they become confident about using it in the Home Language, they can then start using it in First Additional Language. In the meantime, teachers can do whole class reading where all the learners have a copy of the same text and each child takes a turn to read. Teachers should still observe individual children's reading behaviour and help them to develop comprehension and word attack skills.

#### 2.5.2.3 Phonemic/Phonological Awareness and Phonics

The first stage of learning to decode written language is oral – learning to isolate the different sounds of the language (phonemic awareness). The learner then has to relate the sounds to the letters that represent them. Start with "s, a, t, i, and n". Then blend letters together to

form words (e.g. sat, tin) (phonics). The learner has to understand the words (comprehension) and encounter them so often in print that he/she recognises them automatically. Finally, the learner has to be able to read the words in sentences quickly with comprehension (fluency). However, these elements of learning to read do not happen in a step by step sequence. For example, children learn to recognise and understand whole words from environmental print and Shared Reading. Nevertheless, a systematic phonics programme is important in learning to read in one's home language, alongside reading, writing, and listening to stories being read.

When children begin to read and write in their additional language, they already know how to decode in their home language. They already understand concepts of print and have considerable prior knowledge of sound-spelling relationships. What they need in their First Additional Language phonics class is practice in applying this knowledge to learning to decode text in English (e.g. blending known sounds to make words). Children also need to learn where sound-spelling relationships are different in their home and additional languages. For example, 'th' in English represents two different sounds, which are different to the sound which 'th' represents in African languages (e.g. thank, that, thatha). English vowels are particularly challenging for African language speakers, and this is made more difficult by the variety of ways in which these vowels are spelt (e.g. see, sea, key, me). It is important that in Grade 4, children develop a strong oral foundation in their additional language. Otherwise, they will not understand the words they are decoding in English.

It is important for the teacher to keep in mind that her role is to build awareness over time of sound-spelling relationships in the additional language, not to drill for complete accuracy. Phonics should take the form of short, regular activities.

#### Daily/weekly phonics activities

Specific attention should be given to phonics throughout the year. A programme is provided in the First Additional Language CAPS. A phonics programme is provided which builds on what learners have already done in their home language. Since there is a limited time available for teaching phonics, teachers are encouraged to integrate phonics teaching into Listening, Speaking and Shared Reading activities.

#### 2.5.2.4 Word recognition

English has a large number of words that are not spelt as they sound (e.g. one, two). It is therefore very difficult, and sometimes impossible, to decode them phonetically. Children learn to recognise sight words (or 'look and say' words) by seeing them repeatedly. Words

that appear frequently in texts (high frequency words) can be learned in this way. The more children read in their additional language, the more sight words they will acquire.

#### 2.5.2.5 Comprehension

Children are often able to decode in their additional language, but are unable to understand what they read. This results in what some people call 'barking at print'. The main reason that children are unable to comprehend text is that their language skills are weak. They lack sufficient vocabulary and grammar to make sense of what they read. Therefore, the teacher must build their vocabulary and grammar by exposing them to plenty of English at the right level. Strategies such as building a 'word wall' in the classroom and encouraging learners to keep personal dictionaries (or vocabulary books) are also helpful. Getting children to read more in their additional language is perhaps the best way of improving their vocabulary. However, this strategy will only work if the texts are at a suitable level for independent reading.

Another important way of developing children's reading comprehension is by asking questions that enable learners to engage with the text. The teacher should begin with simple questions, e.g. 'Who ....?' (e.g. Who ate the apple?) 'What ....?' (e.g. What did Joseph eat?) and 'Where ....?' (e.g. Where did Joseph go to sleep?) Gradually, as learners get used to question forms and develop the language necessary to answer them, more complex questions can be asked.

#### 2.5.3 WRITING AND PRESENTING

Writing is a powerful instrument of communication that allows learners to construct and communicate thoughts and ideas coherently. Frequent writing practice across a variety of contexts, tasks and subjects enables learners to communicate functionally and creatively. Writing which is appropriately scaffold using writing frames, pictures, word banks, dictionaries, etc. produces competent, versatile writers who will be able to use their skills to develop and present appropriate written and visual texts for a variety of purposes.

#### Process approach to writing.

Writing and designing texts is a process which consists of the following stages:

- Pre-writing/planning.
- Drafting.
- Revision.
- Editing/Proofreading.

• Publishing/presenting.

#### 2.5.4 LANGUAGE STRUCTURES AND CONVENTIONS

A good knowledge of vocabulary and grammar provides the foundation for skills development (listening, speaking, reading and writing) in the First Additional Language

Learners will learn how Language Structures and Conventions are used. Through interacting with a variety of texts, learners extend their use of vocabulary (also vocational vocabulary) and correctly apply their understanding of Language Structures and Conventions.

Through interacting with a variety of texts, learners extend their use of vocabulary and correctly apply their understanding of Language Structures and Conventions. It is expected that Language Structures and Conventions should be taught in context as other language skills are taught and developed. The teaching plans contain a list of Language Structures and Conventions (items) that should be covered in each grade. When selecting listening and reading texts for each two-week cycle, make sure that they contain some of the language items you want to cover. Create activities related to these texts that will enable learners to use these items, in context. The language structures that the teacher has chosen to teach, must also be included in the Listening and Speaking and Writing activities.

#### a. Language teaching approaches

The approaches to teaching language are text-based, communicative and process orientated. The text-based approach and the communicative approach are both dependent on the continuous use and production of texts.

**The Balanced Language Approach** has been adopted by the Department of Basic Education (DBE) as the methodology to teach Languages. It balances various approaches to the teaching of reading and uses all language skills (listening, reading, speaking and writing) in a balanced way.

A text-based approach explores how texts work. The purpose of a text-based approach is to enable learners to become competent, confident and critical readers, writers and viewers of texts. It involves listening to, reading, viewing and analysing texts to understand how they are produced and what their effects are. Through this critical interaction, learners develop the ability to evaluate texts. The text-based approach also involves producing different kinds of texts for particular purposes and audiences. This approach is informed by an understanding of how texts are constructed. This approach will require quite a lot of

modelling, support and scaffolding in the First Additional Language classroom. Suggestions for these are built into the teaching plans.

A communicative approach suggests that when learning a language, a learner should have a great deal of exposure to the target language and many opportunities to practise or produce the language by communicating for social or practical purposes. Language learning should be a natural, informal process carried over into the classroom where the literacy skills of reading/viewing and writing/presenting are learned in a 'natural' way – learners read by doing a great deal of reading and learn to write by doing a range of writing.

### 2.6 REQUIREMENTS FOR ENGLISH FIRST ADDITIONAL LANGUAGE AS A SUBJECT

#### 2.6.1 Time Allocation

The suggested teaching time for the First Additional Language in Grade 4 and 5 is 2 hours per week. All language content is provided within a two-week cycle (4 hours). The following time allocation for the different language skills is suggested:

TOPICS/SKILLS	TIME ALLOCATION PER 2 WEEKS	
	Grade 4	Grade 5
Listening and Speaking (oral)	1h 30 (45 min x 2)	1 hour (30 min x 2)
Reading (Emergent reading, Shared Reading and Group Guided Reading)	1 hour (30 min x 2)	1 hour (30 min x 2)
Phonemic and Phonological Awareness and Phonics	30 minutes (15 min x 2)	1 hour (30 min x 2)
Writing and Language Structure	1 hour (30 min x 2)	1 hour (30 min x 2)

Thinking and reasoning skills are incorporated into the skills and strategies required for Listening and Speaking, for Reading and Phonics, and for Writing.

#### 2.6.2 Resources

- a. Personal resources for learners
- 1 x A4 Flip file
- 1 x 72 page exercise book
- 2 blue pens, 2 greys pencils, rubber, ruler, scissor, glue, colour pencils

#### b. Minimum requirements and equipment in FAL classes

A TEACHER SHOULD HAVE THE FOLLOWING CORE MATERIALS		
Dictionary	Story books with pictures	
Boardmaker images relating to topics		
LEARNER AND TEACHER RESOURCES	,	
Brochures	Television programmes	
Information texts	Radio programmes	
Magazines	Video clips (audio-video aids)	
Notices	Card board	
Posters	Scissors	
Advertisements	Coloured permanent markers	
Newspapers	Glue	
	Colour pencils	

#### 2.6.3 Infrastructure, equipment and finances

#### Infrastructure/Environment

A teaching space with the following minimum requirements is recommended:

- Teachers with skills to teach learners experiencing barriers to learning.
- Classes with not more than 15 learners.
- Classrooms with tables and chairs at the right height for every learner.
- Electricity in all class rooms to use equipment required.
- The grounds and buildings (classes, bathrooms, stoops etc.) of the school must be accessible for learners and parents with disabilities. Suggestions: ramps, bars, levelling play grounds, accessible toilets.

#### **Finances**

#### **Budget and inventory**

A budget must be allocated for the subject. The amount will be determined by the number of learners taking the subject across all the years and the nature of the assessment required as stipulated in the curriculum. The budget needs to be revised annually and must consider all resources needed per year.

A stock inventory must be maintained by the teacher and verified annually by a Senior Management Team member.

#### 2.7 CAREER OPPORTUNITIES

Learners doing English First Additional Language will benefit tremendously because English is a language acknowledged worldwide and the language commonly used in the world of work. Being able to communicate effectively in English in the world of work will raise employment possibilities. A learner will be able to enter the world of work, with the skills that he/she acquired during the two years, as a: receptionist, telephonist, cashier, waiter, stock controller, shelf packer, sales person and many more.

#### 3 SECTION 3: OVERVIEW OF TOPICS AND CONTENT PER TERM AND ANNUAL TEACHING PLANS

Each week has a compulsory contact time of 2 hours for grade 4 and 5.

#### 3.1 Content overview of topics

The table below indicates the topics and content in the English First Additional Language learning programme in Grade 4 – 5 with differentiation

	GRADE 4	GRADE 5
	Respond to greetings and use formulaic language	Listen to fiction, nonfiction, information, discussions, etc. and respond to
	Make simple requests	questions
	Listen to stories and respond to questions	Develop vocabulary
	Develop vocabulary	Follow simple instructions
S	Follow a short sequence of instructions	Compare and classify information
A A	Compare and classify information	Listen to and give a recount
SPEAKING	Listen to and give a recount	Use visual and pictorial cues to make meaning
	Use visual and pictorial cues to make meaning	Do a role play
AND	Do a role play	Understand and use simple language structures
LISTENING	Understand and use simple language structures	Use language for communication
Щ И	Use language for communication	Participate in conversations and discussions
ISI.	Listen to thematic content with understanding	Express emotions reaction about the story
_	Participate in conversations and discussions	Sequence pictures /sentences
	Sequence pictures and words	Use language to understands concepts
	Use language to develop concepts	Participate in language games
	Participate in language games	

GRADE 4	GRADE 5
Identify letter-sound relationship of all single letters	Identify the letter-sound relationship of all single letters
<ul> <li>Identify beginning, medial and end sounds in words</li> </ul>	Identify initial, medial and end sounds in words
Distinguish aurally between sounds that are often confused	Recognise consonant digraphs at the beginning and end of words
Distinguishes aurally between long and short vowel sounds,	
Identify the sound and name of the letters of the alphabet	Use a dictionary
Recognise sight words and high frequency words	Recognise beginning sounds visually and aurally
Segment sentences into individual words	Distinguish between sounds that are often confused
Break words into syllables	Build words with sounds taught
• Builds up and breaks down simple words beginning with a single	Recognise sight words and high frequency words
consonant into onset and rime and into individual sounds	Recognise vowel digraphs
Group words into sound families	<ul> <li>Identify plurals (-s and -es)</li> </ul>
Recognise vowel digraphs	
• Recognise common endings in word (-ed, -ing, -y)	Use phonetic structures to spell
Recognise known rhyming words	Recognise and use suffixes at the end of words
• Recognise plurals (s, es)	Recognise some differences between sound/spelling relationshps in
Use phonetic knowledge to spell words	home and additional languages
	Recognise silent 'e' in words
	Recognise consonant blends in words
	Identify rhyming words
	Distinguish between long and short vowel sounds
	Recognise onset (first sound) and rime (last syllable) in more comple
	patterns
	Recognise homophones
	Recognise antonyms

	GRADE 4	GRADE 5
	Single letters	Single letters
တ္သ	• Short vowel words: -i-, -o-, -a-, -e-, -u-	Consonant diagraphs at the beginning and end of words
NIC	• Consonant blends: fl, sl, cl, pl,	• Consonant blends (fl-; sl-; cl-; pl-; cr-; dr-; gr-; tr-)
ЭНС	• Vowel digraphs: -oo-, -ee,	• Vowel digraphs: -oo-; -ee-; -oy; -ea-; -oa-, -ay
JF F	• Recognise words ending on -ed, e.g. watch - watched; paint - painted,	• Plurals (-s; -es)
CE (	etc. This activity can be linked to the teaching of past tense.	• Suffixes (-ed; -ing; -ly; -es, -ies; -ish; -er; -ful)
ENC	• Identify words ending on -ing, e.g. watching; painting; etc.	• Silent 'e' words
SUGGESTED SEQUENCE OF PHONICS INSTRUCTION	• Words ending on –y	• Consonant digraphs (-ph-, -II; -ss; -ff)
SE NST		Three-letter consonant blends (str-; scr-; -tch; -nch)
ED 		Consonant blends at the end of words (-nk; -ck)
EST		Consonant –le
GG		• Silent b
SU		• Silent w
		Prefixes (un-; over-; super)

	GRADE 4	GRADE 5
	Read a Big Book, or other enlarged text, with the teacher	Shared Reading
	Use visual and pictorial cues to make meaning	Read text with the teacher
(2)	Read simple labels on objects in the classroom	Respond to questions
Ž	Read labels below pictures	Recognise familiar words in the classroom and environment
READING	Learn vocabulary	Recognise sight words and high frequency words
D R	Match words with objects	Adhere to punctuation
GUIDED	Listen to fiction and nonfiction text	Predict what the story is about
l De	Respond to questions about the story	Sequence pictures/sentences
	Dramatise a story	• Read different types of text, e.g. a simple map, pamphlets,
AND GROUP	Develop word recognition skills	advertisements, notices, etc.
9 0	Predicts the story	
Z	Adhere to the punctuation when reading	Group Guided Reading
	Recognise letters/words	Read aloud from own book in a group, i.e. the whole group reads the
SHARED	Participate in word/picture games	same text
		Use diagrams and illustrations in the text to reinforce understanding
Z		Respond to questions
SE		Adhere to punctuation when reading
EMERGENT,		Use decoding skills
Ш		Recognise sight words and high frequency words
		Complete a comprehension activity
		Read with fluency, expression, speed and correct pronunciation

<ul> <li>Copy / write captions</li> <li>Build own word bank and personal dictionary</li> <li>Write a list with a heading</li> <li>Write a list with a heading</li> <li>Write a personal recount</li> <li>Use punctuation correctly in written work</li> <li>Write a short text</li> <li>Write a list with a heading</li> <li>Write a personal recount</li> <li>Write a letter</li> </ul>	
Write a list     Write a personal recount	
· ·	
Use punctuation correctly in written work     Write a letter	
Draw pictures to convey messages     Write an invitation	
Write a short text     Write messages	
Write a set of instructions     Organise informationon a table, chart,bar graph	
• Complete sentences by filling in the missing words  • Plan and write a story using the writing process	
Use simple language structures in context:	
○ Negatives • Complete a form	
o Present tense • Use appropriate language, spelling and punctuati	ion
<ul> <li>Negatives</li> <li>Present tense</li> <li>Present progressive tese</li> <li>Imperatives ('Don't be late!')</li> <li>Complete a form</li> <li>Use appropriate language, spelling and punctuati</li> <li>Build own word bank and personal dictionary</li> <li>Understand and use simple language structures in</li> </ul>	
	in context:
<ul><li>Nouns and plurals</li><li>Past tense, simple present tens</li></ul>	se, present
Nouns and plurals  Adverbs  Adjectives  Connecting words  Past tense, simple present tens progressive tense, future tense  Possessive nouns, e.g. "The bo  Understands and uses negative Never)	
o Adjectives o Possessive nouns, e.g. "The bo	oy's coat is long".
○ Connecting words ○ Understands and uses negative	e forms ('Do not,
The modal 'can'  Countable and uncountable not bottles/water)	uns (e.g.
bottles/water)	
o Prepositions, "The pens are or	n the table".
o Begins to use connecting words to sho	ow cause-and-effect (so
that)	
o Personal pronouns	
o Understand and use verbs	
8 CAPS GRADE R-5 FOR LEARNERS WITH SEVERE INTELLECTUAL DISABILITY ENGLISH FIRST ADDITIONAL LANGUAGE POSSESSIVE pronouns	
o Nouns – plurals	

Antonyms

#### 3.2 Teaching plans

Each term comprises of ten weeks and 2 hours English First Additional Language instructional time is compulsory for learners between the ages fourteen (14) and eighteen (18) years. The sequence within the term is not compulsory and the teacher may cover the learning content and skills in any appropriate sequence. Learners are three (2) years in grade 4 with differentiation, and three (3) years in grade 5 with differentiation.

The Occupational Health and Safety (OHS) Act 85 of 1993 requires the teacher to comply with the safety regulations when issuing equipment to the learners and the teacher may not leave learners unattended during Home Language instructional time.

#### 3.2.1 Grade 4 term 1

Learners are two years in grade 4 and the learning content in the tables make provision for more difficult content to be taught during the second year in grade 4 to ensure that progression takes place.

	Grade 4 Term 1		
DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN
AND WEEK		The learner must be able to:	CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested
			activities:
1 & 2	Development		LISTENING AND SPEAKING
2 hours	of Self:	Use visual and pictorial cues to make	Teacher Note: Teacher will provide the necessary teaching and learning
	My body, functions, senses, likes & dislikes Understanding emotions	<ul> <li>meaning</li> <li>Listen and respond to instructions</li> <li>Develop vocabulary</li> <li>Respond to greetings and use formulaic language</li> <li>Participate in language games</li> </ul>	resources e.g. pictures, charts, models, activity cards, AAC resources etc. To introduce the theme content teacher can use the HL when needed. The learner is expected to learn about 20 new words each term. A glossary of the Word list is provided.  Learners display the following listening and communicative behaviour throughout the year:

	Grade 4 Term 1		
DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN
AND WEEK		The learner must be able to:	CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested
			activities:
		use formulaic language	Make simple requests.
			Pay attention, make eye contact and react to verbal stimuli.
			• Listen to instructions and point to pictures and words (e.g. Point to the parts
			of the body and to the words in the picture: eyes, nose, mouth, head, hair,
			etc.).
			Respond to greetings and use formulaic language (e.g. please, thank you)
			Ask permission to do something
			Respond physically to simple oral instructions (e.g. Take the apple. Put it on
			the table.)
			Memorise and perform simple poems, action rhymes and songs.
			Term specific content for Term 1:
			Begin to develop an oral (listening and speaking) vocabulary using themes or topics.
			Play language games: A vocabulary game. Teacher puts several familiar
			objects (food/clothes) on a tray and asks the learners to memorise the names
			in the First Additional Language. He/she then covers the objects and asks
			the learners to recall the objects.)
			• Identify and describe similarities and differences of the different senses and
			personal likes and dislikes
			Participate in simple class (thematic) discussions and conversations through

		Grade	4 Term 1	
DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN	
AND WEEK		The learner must be able to:	CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested	
			activities:	
			•	
			•	
			active listening and alternative modes of communication if needed:	
			The topic can be introduced with an action song, videos, books, flashcards,	
			during daily routine activities. These learners are often visual learners, and	
			will copy what you model.	
		PHONEMIC/P	HONOLOGICAL AWARENESS AND PHONICS	
		Begin to identify different initial sounds	The phonics activities should be integrated into Listening and Speaking and	
		in words	Shared Reading activities.	
			Focus on the sounds that are similar to the Home Language, e.g. 's, a, t'.	
			Use pictures, letter cards, songs, stories, etc. to teach the single sounds.	
			• Identify different initial sounds in words (e.g. 'h' in hat/head/hand, 'b' in	
			bag/brother/build).	
			Group words into sound families, e.g. give the learners word cards and they	
			sort the words that begin with the same sound, e.g. hat; hen; hand.	
		EMERGENT READING/SHARED READING		
		Transfer some of the knowledge and	The teacher reads the text to the class, pointing to the words and discussing	
		skills acquired in the HL:	the pictures and the story line. She re-reads the story during the week,	
		• Read a Big Book, or other enlarged	encouraging the learners to join in. The text is used to introduce new	
		text, with the teacher	vocabulary.	
I		Use visual and pictorial cues to make	Read simple picture books with the teacher.	

	Grade 4 Term 1		
DURATION AND WEEK	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested activities:
3 & 4: 2 hours	Development of self: Changes in boys and girls (puberty) and/or Transport	Copy captions     Build own word bank and personal dictionary      Listen and respond to instructions by pointing to objects     Develop vocabulary	<ul> <li>Talk about the pictures and identify objects in pictures.</li> <li>Read a picture card (related to the theme) with several pictures.</li> </ul> (RITING AND LANGUAGE STRUCTURE) <ul> <li>Complete a card of emotions/choose the correct caption to complete the card.</li> <li>Build own word bank and personal dictionary</li> </ul> LISTENING AND SPEAKING <ul> <li>Recognise and point out common objects in pictures</li> <li>Recognise and point out the sight /theme words with pictures</li> <li>Talk about pictures in posters, theme charts, books etc.</li> </ul> The topics should allow the teacher to constantly recycle simple, basic language structures, introduce new vocabulary and consolidate vocabulary already taught, as she communicates with the learners in the First Additional
		PHONEMIC	Language.     Participate in simple class (thematic) discussions and conversations through active listening and alternative modes of communication if needed.  CPHONOLOGICAL AWARENESS AND PHONICS
		<ul><li>Identify initial sounds in words</li><li>Build simple words with sounds taught</li></ul>	Identify different initial sounds in printed text, e.g. circle/indicate the words with a particular sound.

	Grade 4 Term 1			
DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN	
AND WEEK		The learner must be able to:	CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested	
			activities:	
			Build words with the taught sounds.	
			Complete words with the correct sound using pictures.	
			• Play a phonics game, e.g. Learners sound each letter separately (d-o-g, c-	
			a-t, h-e-n) and say the word.	
		EN	MERGENT READING/SHARED READING	
		Use visual and pictorial cues to make	Identify simple labels in the classroom.	
		meaning	Use pictures, letter cards, songs, stories, etc. to teach oral vocabulary.	
		• Read simple labels on concrete	Interpret pictures to make up own story: "read" the pictures.	
		objects in the classroom	Use pictures to predict what the story is about.	
		Read labels below pictures	Match concrete objects to words.	
		<ul> <li>Learn some oral vocabulary</li> </ul>	Complete a visual picture such as building puzzles, completing picture	
			puzzles.	
		WRITING AND LANGUAGE STRUCTURE		
		Complete a list	• Write one to two sentences using a frame, e.g. 'I like' / 'Í do not like	
		Use punctuation correctly	' Learners who are unable to write sentences can use pictures and an	
		• Understand and use simple language	oral explanation in the First Additional Language until they acquire the	
		structures	competence to write.	
		• Build own word bank and personal	Use pictures/word cards to write a simple list.	
		dictionary	Use capital letters and full stops, e.g. give the learners cards on which they	
			have to put on the capital letters and full stops.	
			Read and copy word walls and labels in the classroom when doing written	

Grade 4 Term 1			
DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN
AND WEEK		The learner must be able to:	CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested
			activities:
			work.
			Use some simple language structures in context:
			• Simple present tense such as 'I like cake.' 'I do not like bananas.') by
			completing a simple sentence in context.
			Negative, e.g. 'I do not like cake.'
			Write words in a personal dictionary.
5 & 6	Health and		LISTENING AND SPEAKING
2 hours	environmen responsibility: Healthy Eating & Dietary Habits	<ul> <li>Develop vocabulary/sight word</li> <li>Listen to stories and respond to questions</li> <li>Role play familiar situations</li> <li>Understand and use language structures</li> </ul>	<ul> <li>Listen to short stories (e.g. healthy eating) told or read with enjoyment and</li> <li>answer simple questions by pointing to the words and pictures.</li> <li>Recognise and point out common objects in pictures and give the plurals of countable nouns, e.g. dish – dishes, apple – apples, etc.</li> <li>Role play familiar and well established situations: e.g. How to ask teacher to</li> <li>Participate in vocabulary (memory) game: A 'Food bowl' with toy food items/pictures/words is passed around and each learner has a turn, 'My name is and I like' Then the whole group says, 'His name is and he likes'</li> <li>Sequence three pictures about how to prepare food with clean hands and on clean surfaces. Learners give a recount of the pictures.</li> <li>Participate in discussions.</li> </ul>

		Grade	4 Term 1
DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN
AND WEEK		The learner must be able to:	CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested
			activities:
		PHONEMIC/P	HONOLOGICAL AWARENESS AND PHONICS
		• Identify beginning and end sounds in	Use pictures and letter cards to build simple words with sounds taught.
		words	Group words into sound families, e.g. give the learners word cards and they
		Recognise sight words	sort the words into groups according to the beginning sounds of the words.
		Build and blend words with sounds	Segment sentences into individual words by clapping on each word.
		taught	Complete words with the correct sound using pictures.
		Segment sentences into individual	• Play a phonics game, e.g. board game with words that begins/ends with the
		words	same sound.
		Group words into sound families	
		EMER	RGENT READING/SHARED READING
		Listen to a story or non-fiction text	Label and read the list of healthy food & unhealthy food from the poster with
		Use visual and pictorial cues to make	the teacher's assistance.
		meaning	Read simple sentences with pictures from chart: How to preserve and store
		Respond to questions about the story	food safely.
		Develop vocabulary	Recognise high frequency words in text.
			Match pictures to words on objects and named items such as name cards on
			tables, door, window.
			Read simple labels of objects and pictures in the classroom.
			Use pictures to 'read' simple phrase or caption books.
			Complete a visual picture such as building puzzles, completing pictures.

	Grade 4 Term 1		
DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN
AND WEEK		The learner must be able to:	CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested
			activities:
			Respond to simple oral questions about the story.
			Use pictures, letter cards, songs, stories, etc. to learn oral vocabulary.
		WRI	TING AND LANGUAGE STRUCTURE
		Draw pictures to convey messages	Write a caption for his/her drawing and reads back what is written.
		Write short text	Write one to two sentences using a picture/sentence frame. Learners who are
			unable to write sentences can use pictures and an oral explanation in the
			First Additional Language until they acquire the competence to write.
			Write words from word walls and labels.
7 & 8			LISTENING AND SPEAKING
2 hours	Health and	Develop vocabulary/ sight words	Listen to stories/nonfiction with enjoyment.
	environmental	• Listen to the theme content with	Answer simple Yes/No questions.
	responsibility:	comprehension	Role play familiar situations.
	Substance	Respond to simple questions	Participate in discussions.
	abuse	PHONEMIC	C/PHONOLOGICAL AWARENESS AND PHONICS
	World Of Work:	• Identify letter-sound relationship of all	Recognise the letter-sound relationship of all single letters by matching the
F	Rules of the workplace	single letters.	letter sound to the written letter symbol.
		Identify sounds at the end of words.	Recognise sounds at the end of the words-
		Build and blend words	Build three letter words using short '-a-' and 'e' words.
		Identify sounds from printed text	Identify sounds in printed text, e.g. circle/indicate the words with a particular
		Group words into sound families	sound.

	Grade 4 Term 1				
DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN		
AND WEEK		The learner must be able to:	CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested		
			activities:		
		Segment simple sentences into	Group words into sound/word families.		
		individual words	• Sound family: words that start with the same sound, e.g. <b>b</b> in, <b>b</b> ed, <b>b</b> at, etc.		
			Word family: words that have the same rime, e.g. bin, pin, tin, etc.		
			Sort word cards according to the teacher's instruction.		
			Complete words with the correct sound using pictures		
			Segment sentences into individual words by clapping on each word		
			Play a phonics game, e.g. board game with sounds/words taught		
		EN	IERGENT READING/SHARED READING		
		Read books with the teacher	Read simple picture books with one to two sentences per page where words		
		Respond to questions about the story	are repeated.		
		Act out a story	Answer simple questions about the story.		
		Develop vocabulary	Role play the story read to them.		
		Use visual and pictorial cues to make	Point to and name objects in pictures.		
		meaning	Sequence three pictures of a story and retell the story using simple words,		
		Play language games	sentences and/or gestures.		
			Match words to words on objects and named items such as name cards on		
			tables, door, window.		
			Complete a visual picture such as building words and matching pictures.		
			Play vocabulary games, e.g. word quizzes.		
		W	RITING AND LANGUAGE STRUCTURE		

	Grade 4 Term 1			
DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES. USE IN	
AND WEEK		The learner must be able to:	CONJUNCTION WITH DEPARTMENTAL WORKBOOKS. Suggested	
			activities:	
		Write short text	Write one to two sentences using a picture/writing frame.	
			Use punctuation correctly: full stop and the correct use of capital letters.	
			Write simple shopping list. Learners who are unable to write can play a card	
		Use some simple language structures	game with pictures and words to compile their list.	
		in context (prepositions and present	Begin to develop an understanding and ability to use simple language	
		progressive tense)	structures in the context of meaningful spoken language:	
	Build a word bank and personal       Use imperatives such as 'Don't be late';		Use imperatives such as 'Don't be late';	
		dictionary	Present progressive tense such as 'I am signing the register';	
			Build own word bank and personal dictionary.	

	Week 9 & 10 Assessment for Term 1
Listening & Speaking	Demonstrate an understanding of at least 20 words, including the thematic words and familiar objects.
	• Respond appropriately to simple instructions and requests (e.g. 'Stand up' or 'Clap your hands').
	• Demonstrate understanding of vocabulary in the story by pointing to objects in the pictures or in the classroom in response to
	instructions from the teacher
	Answer simple Yes/No questions about the story/theme with the aid of the pictures
Phonemic	Identify different initial sounds of words
awareness/Phonics	Identify the end sound in words
	Recognise the letter-sound relationship of single letters taught by matching the letter name to the letter symbol
	Segment sentences into individual words by clapping on each word
Reading	Recognise and read words linked to high frequency /thematic words.
	Read labels below pictures
	Answer some simple oral questions about the story
Writing and Language	Copy a caption for a picture he/she has drawn and reads back what is written
Structure	Write one to two sentences using a picture/writing frame

# 3.2.2 Grade 4: Term 2

	Grade 4 Term 2			
APPROXI- MATE DURATION	TOPIC	CONTENT/ CONCEPTS/SKILLS The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES  Suggested activities:	
1 & 2 2 hours	Road safety/ Traffic Rules Caring for the environment Recycling	Listen to stories and respond to simple questions     Participate in conversations and discussions     Understand language structures in context	Listen to stories and content from themes and respond to question using pictures, own words and/or gestures.	
		PHONEMIC/PI	HONOLOGICAL AWARENESS AND PHONICS	
		<ul> <li>Develop vocabulary</li> <li>Recognise sounds in printed text</li> <li>Recognise known rhyming words</li> <li>Recognise initial sounds</li> <li>Identify the letter-sound relationship of single letters</li> </ul>	<ul> <li>Revise the sounds that were taught in Term 1.</li> <li>Identify sounds in printed text, e.g. circle/indicate the words with a particular sound.</li> <li>Recognise and use sight vocabulary and high frequency words.</li> <li>Sound and clap out known rhyming words e.g. pen, ten, hen, men etc.</li> <li>Recognises the initial sound from the remaining part of a syllable (e.g. c-at, m-at, f-at).</li> <li>Recognise different initial sounds in words (e.g. 'g' in goat, 'd' in dog and</li> </ul>	

	Grade 4 Term 2			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE DURATION		CONCEPTS/SKILLS	Suggested activities	
DURATION		The learner must be able to:	Suggested activities:  donkey).	
			Play phonic game: Sound and name the letters of the alphabet.	
		EMEF	RGENT READING/SHARED READING	
		Use visual and pictorial cues to make	Read simple picture books with one to two sentences where the words are	
		meaning	repeated with the teacher.	
		Develop word recognition skills	Use pictures to predict what the story is about.	
			Match words to pictures.	
		w	RITING AND LANGUAGE STRUCTURE	
		Write short text	Write one to two sentences in the present tense, e.g. using a frame and/or	
		Use punctuation correctly	a picture.	
		Build a word bank and personal	Use capital letters and full stops correctly.	
		dictionary	Make a poster of the different people they can go to for assistance and	
			label their roles accordingly.	
			Copy new words in personal dictionary.	
3 & 4			LISTENING AND SPEAKING	

	Grade 4 Term 2			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE DURATION		CONCEPTS/SKILLS The learner must be able to:	Suggested activities	
2 hours	Good leaders	Develop vocabulary	<ul> <li>Suggested activities:</li> <li>Teacher introduces the theme by reading a story about a leader, Nelson</li> </ul>	
	& good		Mandela.	
	followers	responding to simple questions	Talk about Nelson Mandela and the example he set as a good leader.	
	Personal safety	Participate in discussions	Answer questions.	
	Creatures that		Tell stories using pictures, own words and/or gestures.	
	help us		Participate in discussions.	
	Help us		Play language /leadership games like: "Lead the Herd", "Cookie	
			Challenge" and "Silent Leadership" and let learners note the different	
			roles played by everyone in respect of leading and following. Each game	
			illustrates the role and positive attitude of the leader and follower.	
			• Listen to the words and respond by placing the correct word (Follows,	
			Lead, listen, guides, helps) under the headings: Leader & Follower).	
		PHONEMIC/	PHONOLOGICAL AWARENESS AND PHONICS	
		Identify letter-sound relationships of	Revise letter-sound relationship of single sounds.	
		all single letters	Identify initial and end sounds in printed text, e.g. circle/indicate the words	
		Identify different initial and end	with a particular sound.	
		sounds	Segment sentences into individual words by clapping on each word.	
		Build and blend words	Use pictures and letter cards to build and break down words (e.g. p-e-n, p-	
			en, pen; t-e-n, t-en, ten).	
			EMERGENT READING	
		• Follow the sequence of a simple	Put three pictures in sequence as teacher tells a story. Retell the story in	
		picture story	two to three sentences.	

	Grade 4 Term 2			
APPROXI- MATE DURATION	TOPIC	CONTENT/ CONCEPTS/SKILLS The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES  Suggested activities:	
		Use pictorial and visual cues to make	Read simple books with two to three sentences per page with the teacher.	
		meaning	Pay attention to the use of punctuation when reading.	
		Read simple books with the teacher	Match words to pictures.	
		Adhere to punctuation	•	
		Recognise words		
			WRITING	
		Write captions	Write a caption for a picture.	
		Write short text	Write two to three sentences by using pictures, writing frames and word	
		Understand and use some simple	bank/dictionary.	
		language structures	Use simple language structures by using learners, objects and pictures to	
		Build own word bank and personal	introduce this.	
		dictionary	Adjectives, e.g. 'My friend is big'. 'The cat is small.'	
			Plurals: e.g. 'one cat – two cats.'	
			Write words in the personal dictionary	
5 & 6:	People who		LISTENING AND SPEAKING	
2 hours	help us	• Listen to fiction, nonfiction,	• Listen to a simple recount and give own recount, e.g. teacher tells what	
	Electricity	information and discussions	he/she did during the weekend after which the learners tell what they did.	
	Our Country	Respond to questions	Provide some structuring words, e.g. Last weekend IThen INext I	
	South Africa	Develop vocabulary	After that I	
		Listen to a recount and give own	Recognise and point out common objects in pictures.	
		recount	Play Vocabulary Board Game.	
		Play language games	Participate in simple class discussions.	

	Grade 4 Term 2			
APPROXI- MATE	CONCEPTS/SKILLS		CLARIFICATION NOTES/TEACHING GUIDELINES	
DURATION		The learner must be able to:	Suggested activities: MIC/PHONOLOGICAL AWARENESS AND PHONICS	
		Identifies letter-sound relationships of	Compare the differences in pronunciation of words between Home and	
		all single letters, recognising	First Additional Language.	
		differences in pronunciation between	• Use pictures, word cards, letter cards, songs, stories, etc. to teach the	
		Home and First Additional Language.	sounds at the end of a word, e.gee (tree; free; see; etc.); -oy (boy; toy;	
		• Identify initial and end sounds of	Roy; etc.).	
		words.	• Identify words that begin with the same initial sound, e.g. hat; hen; hand,	
		Group common words into sound and	from a text and word walls.	
		word families	Build words using sounds learnt.	
		Build and blend words	Group words into sound families, e.g. give the learners word cards and	
			they sort the words into group. More able learners can write the words	
			into the correct sound family using the words from a word box.	
			Build three letter words using short '-u-' words.	
			Make "SNAP" cards with different sounds/words and learners match the	
			similar sounds to the words	
			EMERGENT READING	
	Recognise familiar words     Recognise letters and high frequency words		Recognise letters and high frequency words on flash cards and in text.	
		Develop vocabulary	Build vocabulary, thereby improving reading comprehension.	
		Read books with the teacher	Read and point out objects in the classroom/ pictures.	
		Adhere to punctuation during reading	Read simple books with two to three simple sentences per page with the	
		Use visual and pictorial cues to make	teacher.	
		meaning	Adhere to the punctuation during reading. Teacher models and learners	

	Grade 4 Term 2			
APPROXI- MATE DURATION	TOPIC	CONTENT/ CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES  Suggested activities	
DURATION		The learner must be able to:	Suggested activities: follow.	
			Match pictures to words on objects and named items such as name cards	
			on tables, door, window.	
			Completes a visual picture such as building puzzles with words and	
			pictures	
		WRI	TING AND LANGUAGE STRUCTURE	
		Write captions for pictures	Write a caption or short sentences on a topic with help and illustrate it.	
		Write short text	Write/copy two to three sentences with the teacher's help (word bank,	
		Use punctuation correctly	dictionary, writing frames, pictures, etc.).	
		Understand and use simple language	Use simple language structures:	
		structures	Adverbs, e.g. "The police ran <b>quickly</b> ", "The teacher spoke <b>loudly</b> ".	
			More able learners can write sentence/s for pictures using words from a	
			word bank.	
7 & 8	Working in a		LISTENING AND SPEAKING	
2 hours	group	• Listen to fiction, nonfiction,	Talk about pictures in posters, theme charts, books, etc.	
	Our	information and discussions	Respond to simple questions about stories and thematic discussions.	
	environment	Respond to questions	Recognise sight words often and include the words in spoken language.	
	Job	Use visual and pictorial cues to make	Match things that go together and compare things that are different.	
	opportunities	meaning	Tell stories using pictures, own words and/or gestures.	
	and careers	Develop vocabulary	Participate in discussions.	
		Compare and classify information	Play a Listening Language game: The first learner makes a statement that	
			ends with the word "then." The next learner adds more words that go	

NG GUIDELINES
Shopping for a party. First learner: "For
ext person adds more words that goes
palloons (and the next learner)"then"
D PHONICS
cards.
nd using pictures.
t have only one syllable into individual
vord: (e.g. Meg ran to the mat.)
ad, load, boot, hoot etc.
tic words from flashcards and word
NG
oks with the teacher.
/ school environment, e.g. labels on
ame of principal/teacher on his/ her
tory is about, e.g. 'read' picture and
anding that pictures and words are

Grade 4 Term 2			
APPROXI- MATE	TOPIC	CONTENT/ CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES
DURATION		The learner must be able to:	Suggested activities:
			Sequence pictures to show the order of events in a story.
			Play word games: Learners recognise and match words to pictures
		WRI	TING AND LANGUAGE STRUCTURE
		Copy words	Copy words from the word wall and labels in the classroom.
		Complete three sentences	Complete three sentences by filling in the missing words
		Write short text	Write two to three sentences.
		Understand and use language	Understand and begin to use some simple language structures that have
		structures	been taught this term in context:
		Build own word bank and personal	Simple present tense
		dictionaries	Nouns and their plurals
			Adjectives
			Adverbs
			Build own word bank and personal dictionary (vocabulary books).
			•

Week 9 & 10 Assessment for Term 2			
Listening & Speaking	Demonstrate an understanding and use of at least 40 words, including the thematic words and high		
	frequency words.		
	Respond to simple questions and instructions		
	Listen to a simple recount and give own recount		
Phonemic/Phonlogical Awareness and Phonics	Build and break down words (short –a- and –e- words)		
	Recognise known rhyming words (e.g. road, load, boot, hoot etc.)		
	Identify sounds in beginning and end of words		
Reading	Answer some simple oral questions about the story/theme		
	Sequence pictures to show the order of events in a story		
Writing and Language Structure	Writes a caption for a picture he/she has drawn and reads back what is written		
	Complete three sentences by filling in the missing words		
	Write two to three sentences		
	Understand and begin to use some simple language structures in context:		
	o Simple present tense		
	<ul> <li>Nouns and their plurals</li> </ul>		
	o Adjectives		
	o Adverbs		

# 3.2.3 Grade 4 Term 3

	Grade 4 Term 3			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS		
DURATION	A bilition	The learner must be able to:	Suggested activities: LISTENING AND SPEAKING	
1 & 2	Abilities,		LISTENING AND SPEAKING	
2 hours	interests and	Use visual and pictorial cues to make	Talk about pictures in posters, theme charts, books etc., e.g. recognise and	
	potential	meaning	point out common objects in pictures.	
		Develop vocabulary	Talk about what kind of work they would like to do	
	Time	Respond to questions	Listen to questions and respond	
	management	Use language for communication	Begin to develop an oral (listening and speaking) vocabulary using themes or	
		Play language games	topics	
	I can be an	Participate in discussions	Vocabulary Game/Exercise: Relate the instruction to pictures, learners	
	entrepreneur		respond by listening to the word, picking up the word card /label and	
			matching it to the picture.	
			Participate in discussions.	
		PHONEMIC/I	PHONLOGICAL AWARENESS AND PHONICS	
		• Identify letter-sound relationship of	• Recognition of different letter sounds at the beginning of words, e.g. cat, mat,	
		beginning and end sounds in words	dog, etc.	
		Distinguish aurally between sounds that	Circle/point out the initial and end sounds in words.	
		are often confused	Play phonic games: Learners use word cards and pictures to distinguish	
		Build and blend words	aurally between words that have similar sounds ,e.g. a-apple, e-egg,	
			b- bat, p-pen etc.	
			Build and blend words from sounds learnt.	

Grade 4 Term 3			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE DURATION		CONCEPTS/SKILLS The learner must be able to:	Suggested activities
DUKATION		The learner must be able to.	Suggested activities:  EMERGENT READING
		Read books with the teacher	Use pictures to understand simple phrases and sentences in a book.
		Respond to questions	Match pictures to words on objects and named items such as name cards on
		• Use pictorial and visual cues to make	tables, door, window.
		meaning	Recognise and read words in text and in the classroom.
		Recognise and read words	Build vocabulary to improve reading comprehension.
		Develop vocabulary	Read simple books with two to three sentences per page.
		•	
		WRI	TING AND LANGUAGE STRUCTURE
		Write a set of instructions	• Write a set of instructions, e.g. a recipe/how to make tea. Use pictures and a
		• Build a word bank and personal	word bank.
		dictionary	Write two to three sentences, e.g. using a frame and/or a picture.
			Copy new words in personal dictionary
3 & 4	Farm		LISTENING AND SPEAKING
2 hours	animals	Use visual and pictorial cues to make	Develop an oral (listening and speaking) vocabulary using themes or topics.
		meaning	Recognise and use more words in spoken language.
	Wild animals	Respond to questions and instructions	Talk about pictures in posters, theme charts, books etc., e.g. recognise and
		Develop vocabulary	point out common objects in pictures.
	Peer	Compare and classify information	Identify and describe similarities and differences in pictures and information.
	pressure	Sequence pictures	Tell stories using pictures, own words and/or gestures.

		Grade	e 4 Term 3
APPROXI- MATE DURATION	TOPIC	CONTENT/ CONCEPTS/SKILLS The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES  Suggested activities:
	Bullying	Use language for communication	<ul> <li>Sequence pictures of 5 stages in responding to bullying/dealing with peer pressure (Walk away, Say stop, Keep calm, Don't fight, Tell a friend/adult).</li> <li>Role play situations and demonstrate to the learners, positive ways of dealing with these situations.</li> </ul>
		PHONEMIC	Listen and participate in discussions.  PHONLOGICAL AWARENESS AND PHONICS
		<ul> <li>Identify different initial and end sounds in words</li> <li>Segment oral sentences into individual words</li> <li>Break words into syllables</li> <li>Build up and breaks down 3-letter words using sounds learnt. (e.g. p-e-n, p-en, pen)</li> <li>Distinguish aurally between sounds that are often confused (e.g. 'a' and 'e', 'ee' and 'ea')</li> </ul>	<ul> <li>Circle/point out the initial and end sounds in words.</li> <li>Segment sentences into individual words by clapping on each word.</li> <li>Clap out the syllables in familiar words.</li> <li>Builds up and breaks down 3-letter words using sounds learnt.</li> <li>Play phonic games: Learners use word cards and pictures to distinguish aurally between words that have similar sounds, (e.g. a-ant, e-egg, ee-feet, ea-seat etc.).</li> </ul> EMERGENT READING
		<ul> <li>Listen to text and respond to questions</li> <li>Develop new vocabulary</li> <li>Read with the teacher</li> </ul>	Listen to text and answer simple comprehension questions, e.g. learners select the correct word cards/sentence strips to answer the questions and match it with pictures.

	Grade 4 Term 3			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS	Our manufact and the street of	
DURATION		The learner must be able to:	Suggested activities:     Recognise and read words from picture charts and word walls.	
			·	
			Read simple books with three to four sentences where familiar words are	
			used and vocabulary is repeated.	
		WRI	TING AND LANGUAGE STRUCTURE	
		Complete sentences	Complete three sentences by filling in the missing words.	
		Write short text	Write three to four sentences, e.g. using a frame and/or a picture.	
		Use punctuation correctly	Use punctuation (capital letters, full stops and question marks) correctly.	
		Build own word bank and personal	Write new vocabulary into a personal dictionary.	
		dictionary		
5 & 6	Dangers in		LISTENING AND SPEAKING	
2 hours	the	Use more vocabulary with confidence	Talk about pictures in posters, theme charts, books etc.	
	environment	Listen to stories with comprehension	Listen to stories and shows understanding by answering simple questions	
	How to keep	and respond to questions	related to the story.	
	my body	Participate in thematic discussions	Recognise and point out common objects in pictures.	
	safe	Use language for communication	Role play different situations which has a beginning and end.	
			•	
	Traffic rules	PHONEMIC/F	HONLOGICAL AWARENESS AND PHONICS	
		Identify the sound and name of the	Play a phonic game :sound and name the letters of the alphabet by pointing	
		letters of the alphabet	and sounding/naming as instructed	
		Group common words into word families	Builds and sounds out words using sounds learnt	

		Grade	4 Term 3
APPROXI- MATE DURATION	TOPIC	CONTENT/ CONCEPTS/SKILLS The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES  Suggested activities:
		<ul> <li>Builds up and breaks down 3-letter words using consonant -vowel-consonant sounds learnt.</li> <li>Distinguishes between sounds that are often confused visually and aurally</li> </ul>	<ul> <li>Group words into sound families, e.g. using pictures and word cards.</li> <li>Play a phonic game: Say three sounds that make up a consonant -vowel-consonant pattern (e.g. d-o-g, h-o-t, c-a-n), learners repeat in correct sequence and blend the words.</li> <li>Identify sounds that are often confused- visual similarity: 'b' and 'd', 'b' and 'p', 'm' and 'n'</li> <li>Identify sounds that are often confused – auditory similarity: 'f' and 'v',' t' and 'd', 'o' and 'u'</li> </ul>
		<ul> <li>Develop vocabulary</li> <li>Recognise more sight and high frequency words</li> <li>Read simple books</li> </ul>	EMERGENT READING      Read simple books with three to four sentences per page and pay attention to punctuation in text (capital letters, full stops, question marks).      Answer questions (literal, True/False, choosing the correct answer).      Recognise sight words and high frequency words
		·	TING AND LANGUAGE STRUCTURE   • Write three to four sentences, e.g. using a frame and/or a picture and use punctuation correctly (capital letters, full stop and question mark).  • Complete three sentences by filling in the missing words.  • Copy new words in personal dictionary.
7 & 8	Peer pressure and	Listen to stories and discussions and	Listen to a story with interest and acts out part of the story.

Grade 4 Ter			e 4 Term 3
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE		CONCEPTS/SKILLS	
DURATION	la celle dina ne	The learner must be able to:	Suggested activities:
2 hours	bullying	respond to questions	Answer questions about the story. Include closed (literal) questions. Assist
			learners by giving them a choice of answer or asking True and False
	Rules in the		questions.
	workplace		Listen to instructions and identify the word, e.g. match words relevant to the
	•		pictures.
	I can be an	PHONEMIC	PHONLOGICAL AWARENESS AND PHONICS
	entrepreneur	Identify letter-sound relationship of all	Play 'Bingo' Game: Learners use pictures and letters for learning initial
		single letters	sounds and short vowel word families.
		Build and blend words	Play Spelling Games: Use letter cards (with onset and rime, e.g. each letter)
		- Balla alla biolia words	card will have the single letter, t, s, p. and the rime letter card will have the
			in) to match and blend/spell the words (tin, sin, pin etc.).
			• t • in
			Revise letter-sound relationship of single letters.
		EMEI	RGENT READING/SHARED READING
		Read simple books	Read simple books with three to four sentences per page and answer
		Recognise sight words/ high frequency	questions about the text (literal questions, Yes/No, True/False).
		words	Recognise high frequency words and sight words in the text. Words can be
		Respond to questions about the text	circled/underlined of indicated in any other way according to the teacher's
			instruction.
			Draws a picture to recalls details and main idea of story

	Grade 4 Term 3			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS		
DURATION		The learner must be able to:	Suggested activities:	
		WRI	TING AND LANGUAGE STRUCTURE	
		Write short texts	Write three to four sentences, e.g. using a frame and/or a picture.	
		Use punctuation correctly	Use punctuation (capital letters, full stop, question mark).	
		Complete three sentences	Completes three sentences by filling in the missing words.	
		Write a list	Write simple list.	
			Copy new words in personal dictionary	

#### Week 9 & 10: Assessment

Week 9 & 10 Assessment for Term 3			
Listening & Speaking	• Demonstrate an understanding of at least 60 words, including the thematic words and high		
	frequency words.		
	Sequence pictures		
	Participate in thematic discussions		
Phonemic/Phonlogical Awareness and Phonics	Distinguish aurally between words that have similar sounds (,e.g. a-ant, e-egg, ee-feet, ea-seat )		
	Recognises familiar words in texts		
	• Recognise the consonant -vowel- consonant pattern (e.g. d-o-g, h-o-t, c-a-n), repeat in correct		
	sequence and blend the words.		
	Group words into sound families, e.g. using pictures and word cards.		
	Match, blend and spell words (with onset and rime words, p-in , t-en, b-ug)		
Reading	Read simple books		
	Sequence pictures to show the order of events in a story.		

	• Answer comprehension questions, e.g. learners select the correct word cards/sentence strips to
	answer the questions and match it with pictures.
Writing and Language Structure	• Write three to four sentences and use punctuation correctly (capital letters, full stops, question
	marks)
	Completes three sentences by filling in the missing words

# 3.2.4 Grade 4: Term 4

		Grade 4	Term 4
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE		CONCEPTS/SKILLS	
DURATION		The learner must be able to:	Suggested activities:
1 & 2			LISTENING AND SPEAKING
2 hours	Me and my disability	Listen to fiction, nonfiction, information	Identifies a person, animal or object from a simple oral description (e.g. I)
	disability	and discussions	have two legs, wings and a beak. I can fly. Who am I?)
		Responds to questions	Listen to stories and indicate with help how they feel about the story
	Give and	Develop vocabulary	Understand and use language structures in the context of spoken
	receive	Compare and classify information	language.
	feedback	Respond to a short sequence of instructions	Listen and participate in thematic discussions
	Diverse	Use language skills to understand	
	Cultures	concepts	
		PHONEMIC/F	PHONLOGICAL AWARENESS AND PHONICS
		Groups common words into word	Use pictures and word cards to build and blend words (e.g. hug, mug, jug;
		families	bag, rag, wag; hip, tip, rip)
		Build and blend words	Use manipulatives, e.g. letter cards, to build and blend words with
		Continue to build up and break down	• '–i- ' , 'o' words.(p-i-g, h-o-t)
		3-letter words using consonant -vowel-consonant sounds learnt.	Play a phonic game: Say three sounds that make up a consonant -vowel-consonant pattern (e.g. b-e-d, f-a-t, h-u-t), learners repeat in correct
		Continue to distinguish between	sequence and blend the words.
		sounds that are often confused visually	• Identify sounds that are often confused- visual similarity: 'a' and 'e', 'b' and

		Grade 4	1 Term 4
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE		CONCEPTS/SKILLS	
DURATION		The learner must be able to:  and aurally	Suggested activities:  'p', 'm' and 'n'
		·	
		Distinguish aurally between words that	• Identify sounds that are often confused – auditory similarity: 'f' and 'v',' t'
		have similar sounds	and 'd', 'o' and 'u
			• 'Distinguish aurally the words that start with the same sound, e.g. <b>b</b> ook;
			bed; build; bee
			EMERGENT READING
		Read simple books with the teacher	Read simple books with three to four sentences per page where the
		Respond to questions about the text	vocabulary is being repeated.
		Build sight and high frequency words	Recognise print/pictures in a variety of forms: books, comics, magazines,
			newspapers.
			Answer questions about the text that has been read.
			Recognise words in the text.
		WRI	TING AND LANGUAGE STRUCTURE
		Understand and begin to use some	Writes sentences using words containing the phonic sounds and common
		simple language structures in context	sight words already taught
		Writes short texts	Writes familiar words and sentences from dictation
		Build own personal dictionary	Writes some short, simple texts (e.g. a message on a get well card)
			Understand and begin to use some simple language structures in context:
			The modal 'can', I can jump / skip / run etc. I can touch my toes.
			Copy new words in personal dictionary

		Grade 4	Term 4
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE		CONCEPTS/SKILLS	
DURATION	5 " "	The learner must be able to:	Suggested activities:
3 & 4	Pollution		LISTENING AND SPEAKING
2 hours	Problem	Respond to more complex questions	Recognise and learn high frequency words including thematic words
	solving	with comprehension	Continue to build and learn oral vocabulary, including conceptual
		Recognise and use high frequency	vocabulary
	Money and	and sight words	• Understand and respond to simple questions such as 'Which?' 'Whose
	budget	Use language to develop concepts	?' (e.g. Whose coat is this?)
		Participate in discussions	Plays language games (e.g. Learners work in teams – they must read out
			the words they see inside the classroom and the team with the most words
			wins
			Answers simple literal questions about the theme
		PHONEMIC/F	PHONLOGICAL AWARENESS AND PHONICS
		Builds up and breaks down simple	Build up and breaks down simple words beginning with a single consonant
		words beginning with a single	into onset and rime (e.g. f-at, p-in, r-ed) and into individual sounds (e.g. f-a-
		consonant into onset and rime and into	t, p-i-n, r-e-d)
		individual sounds	Build up and break down words beginning with some common consonant
		Distinguishes aurally between long and	blends (e.g. fl-at; sl-ip; cl-ap; pl-um; etc.)
		short vowel sounds	Distinguish aurally between different medial sounds of three-letter words
		Distinguish the medial sound of a word	related to the theme and phonics being taught
		Recognise vowel digraphs	Recognise vowel digraphs (e.g. –oo-; -ee-)
		Use phonetic knowledge to spell words	

		Grade 4	1 Term 4
APPROXI- MATE DURATION	TOPIC	CONTENT/ CONCEPTS/SKILLS The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES  Suggested activities:
			RGENT READING/SHARED READING
		Develop a wider range of vocabulary from different contexts	Recognise printed and handwritten words in a range of settings: notes, letters, lists, advertisements
		Read simple books	Recognise and read the sight words and high frequency words
			Read simple books with three to four sentences per page.
		WRI	TING AND LANGUAGE STRUCTURE
		Writes short texts	Continue to uses punctuation (capital letters, full stops, question marks).
		Use punctuation correctly	Write four to five sentences using words containing the phonic sounds and
		• Understand and use language	common sight words already taught.
		structures	Uses some nouns and pronouns (I, you, he, she, it, etc.) in writing.
5 & 6	Dangers in and		LISTENING AND SPEAKING
2 hours	around my	Use more language structures	Use simple language structures, e.g. understand and begin to use the
	house and	Use language to develop concepts	past tense such as 'I worked' and time connectors such as 'first', next',
	environment:	Compare and classify information	ʻthen') in spoken language.
	Fire, Water	Participate in discussions	Use language to understand concepts (e.g. expressing likes/dislikes).
			Answers simple literal questions about the theme /topic.
	Dangers in and		Communicate using pictures, own words and/or gestures.
	around my		Listen and participate in thematic discussions.
	house and environment:	PHONEMIC/P	HONLOGICAL AWARENESS AND PHONICS
	GIIVIIOIIIIIGIII.	Continue to build and sounds out	Builds and sounds out words using sounds learnt

	Grade 4 Term 4			
APPROXI- MATE DURATION	TOPIC	CONTENT/ CONCEPTS/SKILLS The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES  Suggested activities:	
	Chemicals,	words using sounds learnt	Group words into sound families, e.g. using pictures and word cards.	
	electricity	Recognises common endings in words	• Recognise words ending on -ed, e.g. watch - watched; paint - painted, etc.	
		• Distinguish between different	This activity can be linked to the teaching of past tense.	
	Diseases	beginning, middle and end sounds of	Identify words ending on –ing, e.g. watching; painting; etc.	
		three-letter words	Identify the different sounds at the beginning, middle and end of words	
		Use phonetic knowledge to spell words		
		EMER	GENT READING/SHARED READING	
		Read books	Read books with three to four sentences per page.	
		Build vocabulary	Recognise specific identified sight words from theme.	
		WRIT	TING AND LANGUAGE STRUCTURE	
		Continue to write sentences	Write three to four sentences, e.g. using a frame and/or a picture and read	
			back what is written.	
			Copy new words in personal dictionary.	
			Understand and use simple language structures:	
			Time connecting words	
7 & 8	Year 1:		LISTENING AND SPEAKING	
2 hours	Gender stereotyping Year 2:	<ul> <li>Participate in class discussions</li> <li>Use language to understand concepts</li> <li>Learn and use new sight words with</li> </ul>	<ul> <li>Participate in class discussions through active listening and alternative modes of communication if needed.</li> <li>Use language to develop concepts: classifying different types of</li> </ul>	
	Safe and	confidence	relationships.	

	Grade 4 Term 4			
APPROXI- MATE DURATION	TOPIC	CONTENT/ CONCEPTS/SKILLS The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES  Suggested activities:	
	unsafe		Continues to build vocabulary.	
	relationships	PHONEMIC/P	HONLOGICAL AWARENESS AND PHONICS	
	Year 3: Communication in our world	<ul> <li>Continue to build and sound out words using sounds learnt</li> <li>Recognise words ending with 'y'</li> <li>Continue to identify different initial and end sounds in words</li> <li>Distinguish the medial sound of a word</li> <li>Continue to build up and break down 3-letter words using sounds learnt. (e.g. h-ug, b-ug,</li> <li>r-ug)</li> <li>Recognises plurals ('s' and 'es') aurally</li> <li>Use phonetic knowledge to spell words</li> <li>EMER</li> <li>Read books</li> <li>Respond to questions</li> <li>Retell the story</li> </ul>	<ul> <li>Revise the sounds that were taught in Term 3 and 4.</li> <li>Builds and sounds out words using sounds learnt</li> <li>Use pictures to teach words ending on -y (baby; lady; berry; fairy; cherry, etc.)</li> <li>Circle/point out the initial and end sounds in words</li> <li>Look at pictures and fill in the sound that each picture starts with.</li> <li>Distinguish between different medial sounds of three-letter words related to the theme and phonics being taught.</li> <li>Group words into sound families, e.g. using pictures and word cards.</li> <li>Use pictures and word cards to teach plurals of words, e.g. dish - dishes; box - boxes; job - jobs; chair - chairs; etc.)</li> <li>RGENT READING/SHARED READING</li> <li>Use pictures to predict what the story is about.</li> <li>Read books with three to four sentences per page and answer simple questions about the text.</li> <li>Learners retell the story in two or three sentences.</li> </ul>	
		WRIT	TING AND LANGUAGE STRUCTURE	

	Grade 4 Term 4			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS		
DURATION		The learner must be able to:	Suggested activities:	
		Participate in writing activities	Writes a simple text (e.g. a birthday card)	
			Writes a paragraph of three to four sentences on a familiar topic	

#### Week 9 & 10: Assessment

	Week 9 & 10 Assessment for Term 4		
Listening & Speaking	<ul> <li>Demonstrate an understanding of at least 80 words, including the thematic words and high frequency words.</li> <li>Use language to understand concepts (e.g. expressing likes/dislikes)</li> <li>Understand and respond to simple questions such as 'Which?' 'Whose?' (e.g. Whose coat is this?)</li> <li>Answers simple literal questions about the theme (e.g. "Name the different types of pollution</li> </ul>		
Phonemic/Phonlogical Awareness and Phonics	<ul> <li>Build and blend words with vowel- consonant pattern (e.g. b-e-d, f-a-t, h-u-t),</li> <li>Distinguish between sounds that are often confused visually and aurally('f' and 'v',' t' and 'd', 'o' and 'u and a-ant, e-egg, ee- feet, ea-seat etc.)</li> <li>Distinguishes aurally between long and short vowel sounds, (e.g. 'not' and 'note', 'hat' and 'hate')</li> <li>Recognise the past tense of words ending in ed, watch – watched; paint – painted, play-played etc.</li> <li>Recognises plurals ('s' and 'es') aurally, e.g. dish – dishes; box – boxes; job – jobs; chair – chairs; etc.)</li> <li>Distinguish aurally between initial, medial and end sounds of three-letter words related to the theme and phonics being taught.</li> </ul>		

Reading	Read simple books with three to four sentences per page	
	Read with increasing fluency and expression	
	• Answer comprehension questions, e.g. learners select the correct word cards/sentence strips to answer	
	the questions and match it with pictures.	
	Recognises some oral vocabulary in the text	
Writing and Language Structure	Use simple language structures	
	Writes learnt words and sentences independently	
	Write three to four sentences, e.g. using pictures/sentence frames	
	Write simple lists with headings	

# 3.3 Annual Teaching Plans: English First Additional (FAL) Language Grade 5

# GRADE 5: English First Additional Language REQUIREMENTS PER TERM

#### 3.3.1 Grade 5 Term 1:

	Grade 5 Term 1			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS	
DURATION		The learner must be able to:	Suggested activities:	
1 & 2	Positive self-		LISTENING AND SPEAKING	
2 hours per week	concept formation Sexuality, relationships and friendships	<ul> <li>Listen to stories, information, discussions, etc.</li> <li>Develop vocabulary</li> <li>Use language to develop concepts</li> </ul>	<ul> <li>Teacher Note: Teacher will provide the necessary teaching and learning resources e.g., pictures, charts, models, activity cards, AAC resources etc. Teachers will use HL to introduce the topics when necessary.</li> <li>Participate in simple class (thematic) discussions and conversations through active listening and alternative modes of communication if needed.</li> <li>The learner is expected to learn about 20 new words each term. For this term the target should be 100 words A glossary of the Word list is provided. Learners display the following listening and communicative behaviour throughout the year:</li> <li>React to simple greetings and farewells.</li> <li>Make simple requests.</li> <li>React to oral instructions.</li> <li>Listen to announcements and respond appropriately.</li> <li>Listen without interrupting and taking turns to speak.</li> <li>Talk about personal experiences and identify feelings with help.</li> </ul>	

	Grade 5 Term 1			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS	
DURATION		The learner must be able to:	Suggested activities:	
			Interact with peers and adults.	
			Participate in class discussions through active listening and alternative	
			modes of communication if needed.	
			Make spontaneous requests.	
			Ask questions.	
			Give explanations.	
			Activities for Term 1	
			Listens to information text, e.g. a factual recount.	
			Listen to a description and describes an object.	
			Talk about pictures in posters, theme charts, books etc.	
			Build vocabulary about the theme.	
			Participate in discussions.	
			PHONICS	
		Identify letter-sound relationship of all	Revise letter-sound relationship of all single letters.	
		single letters	Revise all the consonant digraphs at the beginning and end of words.	
		Recognise consonant digraphs at the	• Use pictures and word cards to teach plurals of words, e.g. dish - dishes;	
		beginning and end of words	box – boxes; job – jobs; chair – chairs; etc.).	
		Recognise common endings in words	• Teach words ending on -ed, e.g. watch - watched; paint - painted, etc. This	
		(-ed; -ing)	activity can be linked to the teaching of past tense.	
		Use a dictionary	• Teach words ending on -ing, e.g. watching; painting; etc. Link with	
			progressive tense.	

		Grade	e 5 Term 1
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS
DURATION		The learner must be able to:	Suggested activities:
			Use pictures and word cards to teach blended words.
1			• Use knowledge of alphabetical order and first letters of a word to find words in a
			dictionary.
			Use the dictionary to check spelling and meanings of words.
			Spell familiar words correctly, using a personal dictionary.
			SHARED READING
		• Read simple story books with the	• Respond to simple questions 'Yes'/'No', True/False questions or where
		teacher	learners have a choice of answers.
		Answer questions	Read high-frequency words and common sight words.
		• Recognition of common words in the	Match pictures and words using puzzles.
		classroom and environment	•
			GROUP GUIDED READING
		Read aloud from own book in a guided	• Identify sight words and high frequency words when reading with the
		reading group with the teacher i.e.	teacher.
		whole group reads the same story	Read with comprehension using diagrams and illustrations in text.
		• Use diagrams and illustrations in text	Show an understanding of punctuation (full stop, question mark) when
		to aid understanding	reading.
		Show an understanding of punctuation	
		when reading aloud	
			WRITING and LANGUAGE USE

		Grade	e 5 Term 1
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS
DURATION		The learner must be able to:	Suggested activities:
		Write a visual text	Shared Writing: demonstrate how to write a birthday message. Learners
		Write a short text	copy/write their own birthday message. Pictures from magazines can also
			be used to write the message.
			Write a paragraph of four to five sentences about a familiar topic/picture.
			Punctuation: Learners punctuate sentences, e.g. hand out sentence strips,
			capital letters and a card with a full stop. Learners correct the capital letters
			on the sentence strip and add a full stop.
			Understand and use language structure in context:
			Past tense, e.g. "I saw the fire".
			Simple present tense, is/are e.g. "He is at school"
			Possessive nouns, e.g. "The boy's coat is long".
			Understands and uses negative forms ('Do not, Never)
3 & 4	How to do		LISTENING AND SPEAKING
2 hours per	your own	Respond to simple oral instructions	Talk about pictures in posters, theme charts, books etc.
week	budget	Participate in language games	<ul> <li>Listens to a story and expresses feelings about the story, e.g.</li> </ul>
		Develop vocabulary	'Did you like the story? Give a reason for your answer.'
	Health and	Understand and use simple	Listen to and relate to own experience.
	Safety	language structures	Identify specific details in the story.
		Listen to stories, information,	Retell the story in the correct sequence.
		discussions, etc.	Describe cause and effect, e.g. 'What will the effect be of not saving money.'

	Grade 5 Term 1			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS	
DURATION		The learner must be able to:	Suggested activities:	
			Build on knowledge of sight words and high frequency words.	
			Listen and participate in discussions	
			PHONICS	
		Recognise aurally and visually some	Distinguishes aurally between sounds that are often confused (e.g. 'i' and 'e').	
		initial consonants and vowels	Identify all single letters in printed texts (labels, word walls, stories) and when	
		Distinguish aurally between sounds	listening to stories according to the teacher's instruction.	
		that are often confused	Recognise sight words and high frequency words in text. Learners can	
		Recognises common consonant	circle/indicate the words according to the teacher' instruction.	
		digraphs (e.g. sh, ch, th) at the end of	Use pictures and word cards to identify and point to words that have similar	
		words	sounds that are confusing ('i' as in tin, big, fin and 'e' as in bed, net, ten, pet).	
		Continue to recognise common/high	Use letter/ word cards to identify, build and read words with common	
		frequency words in the classroom and environment	consonant digraphs (e.g. sh, ch, th) at the end of words (e.g. church, thin, crash, lunch, fifth).	
		Continue to build and sound out blended words using sounds learnt	Use pictures and word cards to build and sound out blended words using sounds learnt.	
			Uses knowledge of alphabetical order and first letters of a word to find words in a dictionary.	
			SHARED READING	
		Read a simple story with the teacher	• Answer questions based on the texts read, e.g. Who? Where? When?	
		Answer questions	Answer Yes/No, 'True/False' questions and questions where learners have to	

	Grade 5 Term 1			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS	
DURATION		The learner must be able to:	Suggested activities:	
		Show an understanding of	choose the correct answer.	
		punctuation when reading aloud	Discuss capital letters, full stop and question mark in the reading text.	
		Identify familiar words	Recognise familiar words.	
			Identify the sequence of events in the story.	
			Use the title of the story to predict what the story is about.	
			GROUP GUIDED READING	
		• Read aloud from own book in a	Read books with three to four simple sentences per page.	
		guided reading group with the teacher	Answer questions about the text.	
		i.e. whole group reads the same story	• Recognise sight words, high frequency words and words with the sounds that	
		Identify common words	have been taught.	
		Apply decoding skills	Be able to use decoding skills to read unfamiliar words.	
			Read with increasing fluency and expression.	
			WRITING and LANGUAGE USE	
		Write a list with a heading	• Write a shopping list and add the estimated price per item. Add a heading to	
		Write a simple recount	the list. Calculate the cost of the list.	
		Use appropriate grammar, spelling	• Write about a personal experience: Sentence construction: cut sentence	
		and punctuation	strips into two parts. Learners match the pieces that belong together. More	
		Build own word bank and personal	able learners can rewrite the sentences after matching the pieces.	
		dictionary	• Write a paragraph (four to five sentences) using a frame on thematic topic.	
			Learner can copy the sentences/write their own. Demonstrate how to write a	

Grade 5 Term 1				
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS	
DURATION		The learner must be able to:	Suggested activities:	
5 & 6 2 hours per week	Social factors that contribute to substance abuse  Diversity Life events and social	<ul> <li>Listen to stories, information, discussions, etc.</li> <li>Answer questions</li> <li>Develop vocabulary</li> <li>Compare and classify information</li> <li>Provide a recount</li> </ul>	paragraph using Shared Writing (a paragraph is sentences about an idea – not listed/numbered sentences.) Edit the writing by checking punctuation and adding adjectives and adverbs.  Record words in a personal dictionary.  Understand and use language structure in context:  Countable and uncountable nouns (e.g. bottles/water).  Prepositions, "The pens are on the table".  Begin to use connecting words to show cause-and-effect (so that).  LISTENING AND SPEAKING  Listen to nonfiction text, e.g. How to make tea or a fruit salad.  Understand and respond to simple questions such as 'When?' 'Why?' 'How?'  Continue to develop (listening and speaking) vocabulary using themes or topics.  Give a simple oral recount (e.g. How did you make your cultural dish?).  Tell stories using pictures, own words and/or gestures.	
	interaction		Participate in discussions.	
			PHONICS	

Grade 5 Term 1				
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS	
DURATION		The learner must be able to:	Suggested activities:	
		Recognise taught words in text	Revise words ending on –ing, e.g. watching; painting; etc. Link with	
		Recognise common endings in words	progressive tense.	
		(-ed; -ing)	Build up and break down simple words beginning with some common	
		Build up and break down simple words	consonant blends (e.g. fl-at, sl-ip, cl-ap, pl-um; br-im, cr-op, dr-ip, gr-ab, tr-	
		beginning with some common	ip).	
		consonant blends	Group words into sound families, e.g. give the learners word cards and they	
		Recognise vowel digraphs (e.g. oo as	sort the words into groups.	
		in boot, ee as in feet)	Use pictures and word cards to build and sound out blended words using	
		Recognise consonant digraphs at the	sounds learnt.	
		beginning and end of words		
		Build and blend words		
		SHARED READING		
		Identify familiar words	Match pictures and words using puzzles.	
		Read a text with the teacher	Point to words when reading.	
		Predict what the story is about	Answer questions based on the texts, e.g. select the correct answer.	
			Predict what the story is about from the title.	
			Identify the sequence of the story.	
	GROUP GUIDED READING			
		Read text on own level	Read text with three to four sentences per page.	
		Recognise high frequency words, sight	Follow while the text is being read.	

		Grade	e 5 Term 1
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS
DURATION		The learner must be able to:	Suggested activities:
		words and phonic sounds learnt  Do a comprehension activity on the text (oral or written)  Write a list Write a letter Build own word bank and personal dictionary Understand and use simple language structures	<ul> <li>Answer questions about the text (learners select the correct word cards/sentence strips to answer the questions and match it with pictures).</li> <li>Identify high frequency words, sight words and phonic sounds learnt.</li> <li>Identify the main idea.</li> <li>Read with increasing fluency and expression.</li> <li>WRITING and LANGUAGE USE</li> <li>Write a list with a heading, e.g. make a list of the different cultures in our country using pictures/word cards and sorting them under headings.</li> <li>Write a simple letter with the teacher's guidance.</li> <li>Understands and uses language structure in context:</li> <li>Uses the present progressive tense (e.g. We are saying 'No' to drugs.)</li> <li>Personal pronouns.</li> <li>Countable nouns and their plurals.</li> <li>Build own word bank and personal dictionary. Add new words to the</li> </ul>
7 & 8			dictionary.  LISTENING AND SPEAKING
2 hours per week	Constitutional values: Democracy, Citizenship	<ul> <li>Listen to and participate in discussions</li> <li>Respond to simple questions</li> <li>Develop vocabulary</li> </ul>	<ul> <li>Listen to stories, poems and nonfiction, and answer questions about the text.</li> <li>Continues to respond to simple questions such as 'When?'</li> <li>'Why?' 'How?'</li> </ul>

	Grade 5 Term 1				
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES		
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS		
DURATION		The learner must be able to:	Suggested activities:		
		Understand and use simple	Relate own experience (interest, abilities and potential) using		
	Rules to	language structures	pictures, own words and/or gestures.		
	follow at work	Relate own experiences	Recognise and point out common objects in pictures.		
			Participate in discussions.		
			PHONICS		
		Recognise consonant digraphs at the	• Revise all the consonant digraphs at the beginning of words (sh-; ch-; th-; wh-		
		beginning of words	).		
		Identify plurals (-s and -es)	• Use letter/ word cards to identify, build and read words with common		
		Recognise vowel digraphs in the	consonant digraphs (e.g. sh, ch, th) at the beginning and end of words (e.g.		
		middle of a word	shop, church, thin, crash, lunch, fifth).		
		Identify sounds at the end of words.	Use pictures and word cards to teach plurals of words, e.g. dish – dishes; box		
		Build and blend words	<ul><li>boxes; job – jobs; chair – chairs; etc.).</li></ul>		
		Use phonetic structures to spell	Use pictures, word cards, letter cards, songs, stories, etc. to teach the vowel		
			digraph at the end of a word, e.gee (tree; free; see; etc.).		
			Play phonic board games with long vowel digraphs (e.g. oo as in boot, ee		
			as in feet) by matching the word card and placing over the picture.		
			Use letter cards to build words where the vowel digraph is in the middle of the		

	Grade 5 Term 1				
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES		
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS		
DURATION		The learner must be able to:	Suggested activities:		
			word, e.goo- (book; moon; soon; tool; cook; etc.).		
			• Identify sounds from printed text, e.g. underline/circle/indicate the words with		
			all the oo, ee sounds.		
			SHARED READING		
		Read books with the teacher	Read fiction and/or nonfiction texts with the teacher.		
		Respond to simple questions	• Answer questions, e.g. 'Who? Where? When? based on the texts.		
		Recognise common words	Learners answer with 'Yes'/ 'No', True/False, choosing the correct answer.		
		Sequence pictures/sentences	Sequence four pictures/sentences.		
			GROUP GUIDED READING		
		Read text on own level	Read books with three to four sentences per page in a group situation.		
		Respond to questions from the text	Answer simple questions about the text.		
		Recognise high frequency words, sight	Identify high frequency words, sight words and phonic sounds learnt.		
		words and phonic sounds learnt	Adhere to the punctuation (full stop, comma and question mark) in the text.		
			Read with increasing fluency and expression.		
			WRITING and LANGUAGE USE		
		Write a paragraph	Shared Writing: Write a paragraph of three to five sentences about a familiar		
		Write an invitation	topic/picture.		
		Build own word bank and personal	Use correct grammar, spelling and punctuation when writing a paragraph.		
		dictionary	• Shared Writing: Demonstrate how to write an invitation. Give learners an		
		Understand and use simple language	invitation where some of the words have been omitted. Learners complete		

	Grade 5 Term 1			
APPROXI-	TOPIC	CONTENT/	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE		CONCEPTS/SKILLS	USE IN CONJUNCTION WITH DEPARTMENTAL WORKBOOKS	
DURATION		The learner must be able to:	Suggested activities:	
		structures	the invitation by placing word cards in the correct places. More able learners can copy the words onto the invitation.  • Understand and use language structure in context:	

	Week 9 & 10 Assessment for Term 1
Listening &	Demonstrate an understanding of at least 100 words, including the thematic words and high frequency words.
Speaking	• Respond to simple questions such as 'When?' 'Why?'
	Participate in discussions
Phonics	• Recognise words ending on -'es' and 's', e.g. watch - watches; match - matches, patch- patches, dog-dogs, cow-cows, book-
	books (This activity can be linked to the teaching of plurals)
	• Recognises consonant digraph ( 'th') at the beginning of a word (e.g. thin, thick, this, there, then, etc.)
	Recognise long vowel digraphs (e.g. oo as in boot, ee as in feet)
Reading	Be able to use decoding skills when reading simple books of three to four sentences per page
	Answer questions based on the texts read, e.g. Yes/No, True/False, Choose the correct answer.
	Read with increasing fluency and expression
	Recognise words in text
	Recognise capital letters, full stop and question mark in the reading text
	Identify the sequence of events in simple stories
	Predict what the story is about from the title
Writing	Write a list
	Write a simple letter
	Write a paragraph of four to five sentences using a frame on thematic topic
	Writes a recount using a frame (e.g. Yesterday I Then I)
	Write a simple invitation
	Uses correct grammar, spelling and punctuation when doing written work
	Understands and uses language structure in context:
	Countable and uncountable nouns (e.g. bottles/water)

Prepositions, "The pens are on the table".
Use the past tense
Use the present progressive tense
Begin to use connecting words to show cause-and-effect (so that, then, etc.)

# 3.3.2 Grade 5 Term 2:

		Grad	e 5 Term 2
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
1 & 2	Goal setting		LISTENING AND SPEAKING
2 hours per	skills	Develop vocabulary	Listen to fiction/nonfiction texts and answer questions about it.
week		Listen to a simple recount	Listen to a simple recount, e.g. the teacher tells about what she did during the
WEEK	Career choices	Give a simple recount	weekend. Use structural words to assist the learners, e.g. Last weekend IAfter
	and	Understand and respond to simple	that IThen I
	opportunities	questions	Provide learners an opportunity to also give their own recount by following the
		Use pictorial and visual cues to make	teacher's example.
		meaning	Include sight words and include the words in spoken language.
		Participate in discussions	Talk about pictures in posters, theme charts, books.
			Participate in thematic discussions.
			PHONICS
		Revise the vowel digraphs that were	Use pictures, word cards, letter cards, songs, stories, etc. to teach the vowel
		already taught	digraph at the end of a word, e.g. oy (boy; toy; Roy; etc.).
		Revise all the consonant digraphs at the	Group words into sound families, e.g. give the learners word cards and they sort
		beginning and end of words.	the words into group. More able learners can write the words into the correct
		Recognise vowel digraphs at the end of a	sound family using the words from a word box.
		word	• Use pictures and word cards to teach plurals of words, e.g. animal – animals; cat –
		Revise plurals	cats; dog – dogs; match – matches; fox – foxes; pear – pears; bean – beans; etc.

		Grad	e 5 Term 2
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
			SHARED READING
		Read with the teacher	Read fiction/nonfiction text with the teacher. The teacher demonstrates how to
		Recognise sight words and high frequency	read correctly, e.g. adhering to the punctuation, reading with expression, etc.
		words	Read learnt words and sounds in the text.
			GROUP GUIDED READING
		Read books at own level	Identify sight words and high frequency words when reading with teacher.
		Recognise words	• Look at pictures, point to and name objects in pictures, and use pictures to predict
		Use pictorial and visual cues to make	the story.
		meaning	Answer questions about the text.
		Read with expression	Read with expression.
			WRITING and LANGUAGE USE
		Write messages	Write a message:
		Understand and use simple language	Selects appropriate content for messages.
		structures	Uses the correct format.
			Addresses the message correctly.
			Orders the information logically.
			Writes own name at the end.
			Use a variety of vocabulary including, nouns, pronouns and connecting words.
			Uses appropriate grammar, spelling and punctuation.
			Understand and use simple language structures.

		Grad	de 5 Term 2		
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:		
			Uses more connecting words to show addition (and) and sequence (then, before).		
3 & 4			LISTENING AND SPEAKING		
2 hours per	Basic First Aid	Listen to fiction, nonfiction,	Listen to a variety of texts and answer questions about it.		
week	in different	information, discussions, etc.	Use labels, word cards, pictures, posters, etc. to develop		
	situations	Develop vocabulary	vocabulary.		
		Compare and classify	Describe objects and characters, explaining what it looks like and		
	Safety in and	information	using adjectives.		
	around the	Participate in thematic	Participate in discussions.		
	house	discussions			
		PHONICS			
		Recognise and use suffixes at the end of	Use word cards and letter cards when addressing the suffixes at the end of a word,		
		words	e.g. –ly (likely; smoothly; slowly; gently; etc.).		
		Recognise high frequency words	Recognise common words in the classroom and environment.		
		Distinguish between different vowel	Use pictures and word cards to build and blend words taught in printed text.		
		sounds aurally	Distinguishes between different vowel sounds aurally (e.g. 'bird' and 'bed'; 'ship'		
		Recognise beginning, middle and end	and 'sheep' (e.g. 'bad' and 'bed'; 'ship' and 'chip').		
		sounds			
			SHARED READING		
		Read texts with the teacher	Identify the main characters in the story.		

		Grad	le 5 Term 2
TOPIC		CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES
		The learner must be able to:	Suggested activities:
		Answer questions about the text	Discuss the main ideas about the text/story.
			Retell the story in sequence.
			Express feelings about the story and gives a reason for the answer.
			GROUP GUIDED READING
		Read aloud from own book	Read books with three to four sentences per page.
		Show an understanding of punctuation	Show an understanding of punctuation (full stop, comma, question mark,
		when reading aloud	exclamation mark) when reading aloud.
		Recognise vocabulary	Recognise sight words, high frequency words and learnt spelling words in the text.
			Identify the main idea.
			Retell the story in two to three sentences.
			Read with increasing fluency, expression and correct pronunciation.
			WRITING and LANGUAGE USE
		Write a short text	Write a story about a familiar topic/picture. Write a paragraph of four to five
		Understand and use simple language	sentences and use correct punctuation, language and spelling.
		structures	Write sentences about the story (e.g. summary or own ending).
		Build own word bank and personal	Understand and use simple language structures:
		dictionary	Understands and uses verbs to describe actions.
Safety in	and		LISTENING AND SPEAKING
around	the	• Listen to fiction, nonfiction, information,	Listens to stories, poems, nonfiction tests, etc. and answer questions about it.
house		discussions, etc.	Develop vocabulary: teacher introduces the new vocabulary (theme/topic, sight
	Safety in around	Safety in and around the	CONTENT/CONCEPTS/SKILLS The learner must be able to:  Answer questions about the text  Read aloud from own book Show an understanding of punctuation when reading aloud Recognise vocabulary  Write a short text Understand and use simple language structures Build own word bank and personal dictionary  Safety in and around the Listen to fiction, nonfiction, information,

		Grad	de 5 Term 2
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
	Human Rights Violations, Gender Equity	<ul> <li>Develop vocabulary</li> <li>Compare and classify information</li> <li>Participate in discussions</li> </ul>	words, high frequency words, etc.) on word cards and discusses it. Learners are encouraged to use the new vocabulary in their spoken language.  • Listen and participate in thematic discussions.
			PHONICS
		Recognise some differences between	Recognises some differences between sound/spelling relationships in home and
		sound/spelling relationships in home and	additional language (e.g. 'cat' and 'icici' e.g. 'thatha' and 'thin').
		additional language (e.g. 'cat' and 'icici')	Group and build words with the same sound using pictures.
		• Recognise silent 'e' in words (e.g. cake,	Plays language games (e.g. Chain game - teacher says a sound and points to a
		time, hope, note)	learner who must think of a word beginning with that sound; learner says a word,
		Continue to recognises plurals ('s' and	and then points to another learner and says a sound, and so on.
		'es') aurally	Use pictures and word cards to teach plurals of words, e.g. dish – dishes; box –
			boxes; job – jobs; chair – chairs; etc.).
			SHARED READING
		Read texts with the teacher	Look at pictures and predict what the story is about.
		Respond to questions	Point to and name objects in the pictures.
		Use pictorial and visual cues to make	Read with the teacher and answer questions about the texts.
		meaning	Identify the main idea and characters in the story.
		Recognise vocabulary	Recognise the learnt words in the text.
			GROUP GUIDED READING

		Grad	de 5 Term 2
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
		<ul> <li>Read books at own level both silently and out loud</li> <li>Recognise vocabulary</li> </ul>	<ul> <li>Read both silently and out loud from own book in a guided reading group with the teacher and/or with a friend, i.e. whole group reads the same text.</li> <li>Read books with four to five sentences per page with increasing fluency, expression</li> </ul>
		<ul> <li>Adhere to the punctuation in the text</li> <li>Read with fluency, expression and correct</li> </ul>	<ul> <li>and correct pronunciation.</li> <li>Identify sight words, high frequency words and words that have been taught.</li> </ul>
		pronunciation	<ul><li>Identify the main idea.</li><li>Retell the story in two to three sentences.</li></ul>
			WRITING and LANGUAGE USE
		Write a short text	Write a paragraph of five to six sentences using pictures and/or word cards about a
		Organise information in a chart, table,	familiar topic/theme/picture.
		map, bar graph	Learners use the information provided by the teacher to complete missing words in
		Understand and use simple language	a chart, table, map, bar graph, etc.
		structures	Uses appropriate vocabulary.
		Build own word bank and personal dictionary	Use punctuation (capital letters, full stop, comma, question mark and exclamation mark) correctly in written work.
			Understand and use simple language structures:
			• Respond to requests involving prepositions: crawl 'on' the mat, 'under' the table, 'through' the tunnel, 'through' the hoop.
7 & 8	Knowledge of		LISTENING AND SPEAKING
2 hours per	benefits	Listen to fiction, nonfiction, information, discussions, etc.	Listen to fiction and nonfiction texts with understanding and answers questions about it.

		Grad	de 5 Term 2
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
week		Respond to questions	Gives a simple personal recount of a personal experience, e.g. something that
	Documentation	Develop vocabulary	happened to make him/her sad/happy.
	that I need	Compare and classify information	Develop vocabulary by talking about the theme/topic.
		Use language to communicate	Encourage learners to use adjectives in their spoken language.
		Participate in discussions	Participate in discussions.
			PHONICS
		Develop vocabulary	• Recognises consonant digraphs in a word (e.g. 'ph', 'll', 'ss', 'ff').
		Recognise more consonant digraphs in a	• Recognises known rhyming words (e.g. fly, sky, dry, cry, try). Use pictures of words
		word	that rhyme. Ask learners if they can think of more words that rhyme.
		Recognise three-letter consonant blends	
		at the beginning of words	
		Use consonant blends to build up and	
		break down word	
		Identify rhyming words	
			SHARED READING
		Read texts with the teacher	Read with the teacher and answer questions about the story.
		Use pictorial and visual cues to make	Read and understand procedural texts, e.g. recipe/ instructions for making or doing
		meaning	something.
		Responds to questions	Use the pictures to point to and name objects.
		Recognise new vocabulary	Recognise words in the text according to the teacher's instructions, e.g. identify
			words with specific sounds, words on the word wall, etc.

		Grad	le 5 Term 2
APPROXI-	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE DURATION		The learner must be able to:	Suggested activities:
			GROUP GUIDED READING
		Read books at own level both silently and	Read with the teacher/friend or read silently on own.
		out loud	Identify the main idea and specific details.
		Recognise vocabulary	Answer questions about the text. Also include a few higher order thinking questions.
		Adhere to the punctuation in the text	Retell the story in two to three sentences.
		Read with fluency, expression and correct	Read with increasing fluency, expression and correct pronunciation.
		pronunciation	
			WRITING and LANGUAGE USE
		Plan and write a story by using the writing	Shared Writing: plan the writing of a story using the story board, e.g.
		process (drafting, writing, editing,	The characters and the setting
		publishing)	Who is in the story?     Where does the When does the story
		Build own word bank and personal	story happen? happen?
		dictionary	The beginning: What happens at the start of the story?
			The middle: What happens in the middle of the story?
			The end
			How does the story end?
			Give the learners word cards to sort into the table for planning. Learners copy/write
			their story with the teacher's assistance. Some learners might only be able to draw
			a picture of their story and more able learners can write sentences.
			Uses the dictionary to check spellings and meanings of words and add more

	Grade 5 Term 2			
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES  Suggested activities:	
			vocabulary.	

# Week 9 & 10: Assessment

Week 9 & 10 Assessment for Term 2			
Listening & Speaking	Demonstrate an understanding of at least 120 words, including the thematic words and high frequency words.		
	Give a simple oral recount		
	Participate in discussions		
Phonics	• Recognise and understand the use of plurals in words, e.g. animal – animals; cat –cats; dog – dogs; match –		
	matches; fox – foxes; pear – pears; bean – beans.		
	• Recognise suffixes at the end of a word, e.g. –ly (likely; smoothly; slowly; gently; etc.)		
	• Recognise the different vowel sounds aurally (e.g. 'bird' and 'bed'; 'ship' and 'sheep'(e.g. 'bad' and 'bed'; 'ship'		
	and 'chip')		
	• Recognises some differences between sound/spelling relationships in home and additional language (e.g. 'cat'		
	and 'icici' e.g. 'thatha' and 'thin')		
	• Recognises consonant digraphs in a word (e.g. 'ph', 'll', 'ss', 'ff')		
Reading	Read high-frequency words and common sight words		
	Read texts with four to five sentences per page		
	Read with increasing fluency, expression and correct pronunciation		
	Identify the main characters		
	Retell the story in two to three sentences		
Writing	Write a short paragraph of five to six sentences		
	Understand and use simple language structures		
	Understand and use verbs to describe actions		
	Respond to requests involving prepositions		

# 3.3.3 Grade 5 Term 3:

	Grade 5 Term 3			
APPROXI- MATE DURATION	TOPIC		CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
1 & 2	Options			LISTENING AND SPEAKING
	available	for	• Listen to fiction, nonfiction, information,	Develop sight words, high frequency words and vocabulary about the
	my future		discussions, etc.	theme. Encourage learners to use the vocabulary in spoken language.
			Develop vocabulary	Give a simple recount using appropriate vocabulary and language
	Dealing	with	Use pictorial and visual cues to make	structures.
	stress		meaning	Talk about pictures in posters, theme charts, books.
	011000		Provide a recount	Asks questions to obtain information and answer questions.
			Use language to communicate	Listen to and participate in thematic discussions.
			Participate in discussions	
				PHONICS
			Revise sounds learnt	Revise the sounds learnt in Term 2.
			Distinguishes between long and short	Listen to and point to/underline the different words that sound the same as
			vowel sounds orally	in 'boot' and 'book', 'fool' and 'full', 'kite' and 'kit'.
			Recognise more vowel digraphs (e.g.	Use pictures, word cards and letter cards to learn more vowel digraphs
			'ea' as in eat, 'oa' as in boat, short 'oo'	(e.g. 'ea' as in eat, 'oa' as in boat, short 'oo' as in book etc.).
			as in book etc)	Recognises three-letter consonant blends at the beginning of words (e.g.
			Recognise more words with silent 'e'	str-, scr-, -tch, -nch).
				SHARED READING
			Read texts with the teacher	Practise reading new text with the teacher, e.g. text on cards, pamphlets
			Recognise vocabulary	and advertisements.
			Read text from different sources	Answer questions about the text, e.g. determine the audience the text is

		Grad	de 5 Term 3
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
			intended for.
			GROUP GUIDED READING
		Read social texts:	Read and understand social texts, e.g. invitations, get well cards, etc.
		Invitations	Explain main message.
		Get well cards	Identify features of text.
			Discuss purpose of text.
			Use a dictionary to find meaning of new words.
			WRITING and LANGUAGE USE
		Write a diary entry	Write a diary entry with the teacher's help. This can be done during Shared
		Write a personal recount	Writing.
		Understand and use simple language	Write five to six sentences about a personal recount, e.g. own news.
		structures	Understand and use simple language structures:
		Build own word bank and personal	Use verbs correctly.
		dictionary	
3 & 4	Orientation to		LISTENING AND SPEAKING
2 hours nor	my town	Listen to fiction, nonfiction,	Listen to a story/event read aloud or from radio or TV:
2 hours per		information, discussions, etc.	Provide own title for story/event.
week	Cultural	Respond to and ask questions	Retell the story/drama in sequence.
	Diversity	Use language to communicate	Name characters correctly.
	2.00.0.0	Participate in discussions	Listen to information text about different South African cultures.
			Use appropriate vocabulary (including vocabulary related to the theme).
			Listen and participate in thematic discussions.

		Grad	de 5 Term 3
APPROXI-	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE DURATION		The learner must be able to:	Suggested activities:
			PHONICS
		Recognise the first sound (onset) and	Build up and break down words using consonant blends (e.g. ri-ng, i-nk,
		the last syllable (rime) in more	bla-ck, ch-op, cl-ap).
		complex patterns	Identifies the first sound (onset) and the last syllable (rime) in more complex
		Recognise more complex word	patterns (e.g. ' dr-aft', 'cr-aft ', 'cr-eam', 'scr-eam','str-eam').
		families	Learn more complex word families (e.g. 'hatch', 'match', 'patch', 'catch',
		Recognise and use some suffixes	'snatch).
		(e.g. '-es', '-ies', '-ly', '-ing', '-ed')	Builds and sounds out words using sounds learnt.
		Build and sound out words using	
		sounds learnt	
			SHARED READING
		Read a simple map	Identify the place/s on the map.
		Recognise new vocabulary	Read and follows a route on the map.
			Describe a route on the map using vocabulary relating to direction (integrate)
			with Listening and Speaking).
			Discusses new vocabulary from the read text.
			GROUP GUIDED READING
		Read books at own level both silently	Read text with five to six sentences per page and answer questions about
		and out loud	the text.
		Recognise vocabulary	Identify the main idea and details.
		Adhere to the punctuation in the text	Retell the story in two to three sentences.
		Respond to questions	Adhere to the punctuation in the text.

		Grad	le 5 Term 3
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
		Read with fluency, expression and correct pronunciation	
			WRITING and LANGUAGE USE
		Write a short text	Writes a short story using a frame:
		Build own word bank and personal	Selects relevant content for the story.
		dictionary	Uses vocabulary including connecting words and phrases.
		Understand and use simple language	<ul> <li>Uses correct grammar, spelling, punctuation and spaces between</li> </ul>
		structures	paragraphs.
			Records words and their meanings in a personal dictionary.
			Understand and use simple language structures:
			• Use connecting words (e.g. and, but, for, because, so, for etc.).
			Present tense.
5 & 6	Understanding		LISTENING AND SPEAKING
	discrimination	Listen to fiction, nonfiction,	Listens to information text and answers questions.
		information, discussions, etc.	Describes the information, share ideas and offer opinions.
	Develop	Respond to and answer questions	Role play familiar situations, e.g. going for an interview.
	interview skills	Participates in short conversations and	Participate in short conversation on a familiar topic.
		discussions	Takes turns, asks relevant questions and is able to retell the information
		Role play familiar situations	correctly.
			Listen and participate in thematic discussions.
			PHONICS
		Recognise more consonant digraphs	Revise all the consonant digraphs taught.

		Gra	ade 5 Term 3
APPROXI-	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE DURATION		The learner must be able to:	Suggested activities:
		Recognise more vowel digraphs	Use letter cards to build words using vowel digraph, e.g. 'ai' as in pain, 'ay'
		Use phonetic structures to spell	as in pay, 'oi' as in coin, 'oy' as in toy, 'ou' as in round).
			• Identify the words with the silent 'e' (e.g. cake, time, hope, note).
			Group and build words with the same sound using pictures.
			Play a phonics game, e.g. board game with words.
			SHARED READING
		Read visual text in different media	Read posters, pamphlets, advertisements, notices, etc.
			Discuss the pictures.
			Discuss the purpose and the intended audience for the text.
			Identify and interpret specific information.
			Discuss the language structures in the text, e.g. plurals, prepositions,
			punctuation, etc.
			GROUP GUIDED READING
		Read texts	Read texts with five to six simple sentences per page.
		Respond to questions	Answer questions about the text.
			Recognise vocabulary in text.
			Read with comprehensions and increasing confidence – fluency, expression,
			speed, correct pronunciation and adhere to the punctuation in the text.
			WRITING and LANGUAGE USE
		Complete a form	Shared Writing: Teacher demonstrates how to complete a form, e.g. job
		Build own word bank and personal	application. After teacher has demonstrated, the learners can complete the
		dictionary	form independently.

	Grade 5 Term 3			
APPROXI-	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE DURATION		The learner must be able to:	Suggested activities:	
		Understand and use simple language	Record more words and their meanings in a personal dictionary.	
		structures	Understand and use language structures:	
			Revise punctuation.	
			Revise prepositions.	
			Past tense.	
7 & 8	Time		LISTENING AND SPEAKING	
2 hours por	management	• Listen to fiction, nonfiction, information,	Listen to a story, information, etc. ask and answer questions.	
2 hours per	skills	discussions, etc.	Identify specific details and interpret the information given.	
week		Develop vocabulary	Relate the information to personal experiences.	
	Pricing and	Respond to and answer questions	Listen to and respects others' ideas.	
	accounting	Participate in conversations and	Participate in conversations and discussions.	
	accaming	discussions		
			PHONICS	
		Recognise the vowel-silent ea	Identify the vowel-silent ea syllable with a long vowel-consonant-silent e	
		syllable with a long vowel-consonant-	pattern (e.g., shape, cube, slide, behave).	
		silent e pattern	Use letter and word cards to match the consonant sounds to the words	
		Recognise the consonant -le (e.g.,	(e.g., apple, table).	
		apple, table).	Listen to and point to/underline the different words that sound the same as	
		Recognise different words that sound	in 'boot' and 'book', 'fool' and 'full', 'kite' and 'kit'.	
		the same	Use pictures and word cards to teach plurals of words, e.g. (baby – babies;	
		Identify more plural words	cherry – cherries; daisy – daisies; etc.).	
			SHARED READING	

		Grad	e 5 Term 3
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
		<ul> <li>Read a variety of texts with the teacher</li> <li>Respond to questions</li> <li>Use pictorial and visual cues to make meaning</li> <li>Read books at own level both silently and out loud</li> <li>Recognise vocabulary</li> <li>Adhere to the punctuation in the text</li> <li>Read with fluency, expression, speed and correct pronunciation</li> </ul>	<ul> <li>Look at pictures and discuss it.</li> <li>Read a variety of texts with the teacher, e.g. stories, recipes, invitations, get well cards, nonfiction, etc.</li> <li>Discuss the main idea and the purpose of text.</li> <li>Answer questions and include higher order questions.</li> <li>GROUP GUIDED READING</li> <li>Read texts with five to six sentences per page.</li> <li>Read with increasing fluency, expression, speed and correct pronunciation.</li> <li>Adhere to the punctuation used in texts.</li> <li>Recognise words in texts and use a dictionary to find the meaning of unfamiliar words.</li> </ul>
			WRITING and LANGUAGE USE
		<ul> <li>Write short texts</li> <li>Label and complete a visual text</li> <li>Understand and use simple language structures</li> <li>Build own word bank and personal dictionary</li> </ul>	<ul> <li>Write social texts, e.g. invitation cards and letters:</li> <li>Write the name of the sender.</li> <li>Write the main message.</li> <li>Use correct size of letters and punctuation.</li> <li>Write own name in the end.</li> <li>Use a dictionary to find meaning of new words.</li> <li>Label the diagram, drawing, chart, mind map:</li> <li>Listen to the information.</li> <li>Write labels in correct place.</li> </ul>

	Grade 5 Term 3			
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:	
			Include correct details.	
			Uses relevant vocabulary.	
			Understand and use simple language structures:	
			Use possessive nouns	

# Week 9 & 10: Assessment

Week 9 & 10 Assessment for Term 3		
Listening & Speaking	Participate in discussions	
	Listen to stories, information, discussions and respond appropriately	
Phonics	Identify the words with the silent 'e'(e.g. cake, time, hope, note)	
	• Identifies the first sound (onset) and the last syllable (rime) in more complex patterns (e.g. 'dr-aft', 'cr-	
	aft ', 'cr-eam', 'scr-eam', 'str-eam')	
	• Recognises more complex word families (e.g. 'hatch', 'match', 'patch', 'catch', 'snatch)	
	• vowel digraph, e.g. 'ai' as in pain, 'ay' as in pay, 'oi' as in coin, 'oy' as in toy, 'ou' as in round)	
	• Recognise the vowel-consonant-silent e pattern (e.g., shape, cube, slide, behave).	
Reading	Read texts, e.g. invitations, greeting cards, fiction and nonfiction	
	Identify sequence of events in the story	
	Identify the characters in the story	
	Recognise and read new words in the personal dictionary	
	Reads aloud with appropriate pronunciation, fluency and expression	
Writing	Write a letter/invitation/card/diary entry	
	Writes a short story of six to seven sentences	
	Complete a form	
	Understand and use simple language structures	
	Use past and present tense	
	Use verbs correctly	
	Use simple phrases correctly	
	•	

# 3.3.4 Grade 5 Term 4:

	Grade 5 Term 4			
APPROXI-	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE DURATION		The learner must be able to:	Suggested activities:	
1 & 2	Basic		LISTENING AND SPEAKING	
Diverse	problem	• Listen to fiction, nonfiction, information,	Listens to interviews/talk shows.	
Cultures	solving at	discussions, etc.	Listens to and responds to factual information.	
Cultures	home and in	Respond to and ask questions	Identifies main idea and specific details.	
	the	Develop vocabulary	Ask and answer questions.	
	community	Participate in discussions	Give a personal response to the story and listen to other's opinions.	
			Build vocabulary related to the topic.	
	Volunteerism		Participate in discussions and conversations.	
			PHONICS	
		Use a dictionary	Uses knowledge of alphabetical order and first letters of a word to find words in a	
		Recognise rhyming words	dictionary.	
		Recognise antonyms	Revise the sounds taught in Term 3.	
		Recognise vowel digraphs	<ul> <li>Identify and group rhyming words, e.g. fly – high; cry – tie; etc.</li> </ul>	
		Recognise silent e words	Use manipulatives, e.g. letter cards, to build and blend words with long	
			vowels, e.goa- (road; goat; float; throat; toad; etc.).	
			<ul> <li>Revise more silent e words (rose; nose; time; line; tube; etc.) (wreck; wrestle; wriggle).</li> </ul>	
			Understand antonyms: Use pictures and ask learners to select a describing	
			word that links with the picture. Are there any other words that mean the	
			opposite to the given word? Learners choose words from given word cards,	
			(e.g. sharp – blunt, short – tall). Sort the pictures and words as	

	Grade 5 Term 4		
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
			groups/individually. SHARED READING
		Read from visual text	<ul> <li>Read information from charts, diagrams, maps and graphs etc.</li> <li>Answers questions on text and visuals.</li> </ul>
			GROUP GUIDED READING
		<ul> <li>Read books at own level both silently and out loud</li> <li>Recognise vocabulary</li> <li>Adhere to the punctuation in the text</li> <li>Read with fluency, expression, speed and correct pronunciation</li> </ul>	<ul> <li>Read for information from visual text: e.g. charts/tables/ diagrams/mind maps/maps/pictures/graphs, etc.</li> <li>Interpret the visual information.</li> <li>Scans for specific information, e.g. timetables or schedules.</li> <li>Answers questions on text and visuals.</li> </ul>
			WRITING and LANGUAGE USE
		<ul><li> Write a short text</li><li> Understand and use simple language</li></ul>	<ul> <li>Write a simple story of six to seven sentences in two paragraphs.</li> <li>That has a beginning, middle and an ending.</li> </ul>
		structures	Use correct tenses.
		Build own word bank and personal dictionary	<ul><li>Use connecting words with 'and' and 'but'.</li><li>Use correct grammar, spelling, punctuation and spaces between</li></ul>
			paragraphs.  • Understand and use simple language structures:
			• Use of personal pronouns e.g. I, you, he, she, it, they; me, you, him, her, it, us, then
3 & 4	Health and		LISTENING AND SPEAKING

	Grade 5 Term 4			
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:	
• 2 hours per week	Safety issues; Basic First Aid and Health Risks  Personal	<ul> <li>Listen to fiction, nonfiction, information, discussions, etc.</li> <li>Respond to and ask questions</li> <li>Give a factual recount</li> <li>Compare and classify information</li> <li>Develop vocabulary</li> <li>Participate in discussions</li> </ul>	<ul> <li>Gives a factual recount, e.g. recount the difference between needs and wants.</li> <li>Listen to discussions, conversations, information, fiction, etc. and is able to ask and answer questions about it.</li> <li>Participates in discussions and continues to develop vocabulary.</li> </ul>	
diet and nutrition		<ul> <li>Recognise sounds with silent b and silent w</li> <li>Learn to differentiate between long and short vowels</li> <li>Break multisyllabic words into separate syllables</li> <li>Recognise synonyms</li> </ul>	<ul> <li>Match words with sounds with silent b (comb; climb; crumb; lamb); and silent w (wrist, wrestle, wring).</li> <li>Differentiate between long and short vowels, e.g. mat – mate; tub – tube; hen –heel; etc.</li> <li>Break multisyllabic words into separate syllables, e.g. to/get/her; fol/low; ex/pe/ri/ment; etc. Give the words to the learners and learners cut the word into the correct parts. Afterwards, they can match the different parts to build the word.</li> <li>Recognise antonyms, e.g. use pictures and word cards. Learners select the words that have the same meaning and match the word cards with each of the pictures (big/huge; long/tall; etc.).</li> </ul>	
		Read text with the teacher	SHARED READING  • Discuss the title and look at pictures.	
		Use visual cues to make meaning	<ul> <li>Discuss new vocabulary.</li> </ul>	

	Grade 5 Term 4		
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:
			<ul> <li>Identify the sequence of events and retell the story.</li> <li>Identify the characters of the story.</li> </ul>
			Makes up questions about the story.  GROUP GUIDED READING
		<ul> <li>Read books at own level both silently and out loud</li> <li>Recognise vocabulary</li> </ul>	<ul> <li>Read different types of texts, e.g. fiction, personal recounts, traditional stories.</li> <li>Use reading strategies, e.g. use contextual clues to determine meaning, make inferences.</li> </ul>
		<ul> <li>Adhere to the punctuation in the text</li> <li>Read with fluency, expression, speed and correct pronunciation</li> </ul>	<ul> <li>Identify the cause and effect relations in a story, e.g. 'What happened when?'</li> <li>Answer questions about the story.</li> </ul>
		·	Identify and discuss the characters in the story.  WRITING and LANGUAGE USE
		<ul> <li>Write a short text</li> <li>Build own word bank and a personal dictionary</li> <li>Understand and use simple language</li> </ul>	<ul> <li>Write a short personal story:</li> <li>Plan the story by using a story board.</li> <li>Write two to three paragraphs.</li> <li>Arrange information sequentially and logically.</li> </ul>
		structures	<ul> <li>Include specific details.</li> <li>Use passive voice appropriately.</li> <li>Understand and use simple language structures:</li> </ul>
			<ul><li>Antonyms.</li><li>Synonyms.</li><li>Present, Past and Future Tense.</li></ul>

	Grade 5 Term 4			
APPROXI-	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES	
MATE DURATION		The learner must be able to:	Suggested activities:	
5 & 6	Personal diet		LISTENING AND SPEAKING	
	and nutrition	• Listen to fiction, nonfiction, information,	Talk about a familiar topic with preparation (e.g. watching a video	
		discussions, etc.	on food preparation).	
	Democratic	Respond to and ask questions	Role plays some familiar situations.	
	structures	Develop vocabulary	Participate in dialogue using the correct tense.	
	and	Role plays some familiar situations	Use connecting words, e.g. first, next, finally, etc.	
	democratic	Participate in discussions	Participate in discussions.	
	participation	PHONICS		
	participation	Recognise and use prefixes	Use word cards to match homophones, e.g. read – reed; meat – meet; etc.	
		Recognise and use more suffixes	The words are pronounced in the same way, but the spelling is different.	
		Recognise antonyms	Use letter and word cards to understand the use of prefixes, e.g. unhealthy;	
		Recognise synonyms	overwork; supermarket; etc.	
		•	Use letter and word cards to understand the use of suffixes, e.g. childish;	
			worker; helpful; etc.	
			Use pictures and word cards and select the pictures that are the opposite of	
			each other and match the word cards with each of the pictures (big/small;	
			long/short; thick/thin; etc.).	
		SHARED READING		
		Read text with the teacher	Read nonfiction text related to the theme.	
		GROUP GUIDED READING		
		Read books at own level both silently	Use contextual clues and decoding skills when reading.	
		and out loud	Discusses the title and headlines/ headings and sub-headings.	

	Grade 5 Term 4				
APPROXI- MATE DURATION	TOPIC	CONTENT/CONCEPTS/SKILLS  The learner must be able to:	CLARIFICATION NOTES/TEACHING GUIDELINES Suggested activities:		
		<ul> <li>Recognise vocabulary</li> <li>Adhere to the punctuation in the text</li> <li>Read with fluency, expression and correct pronunciation</li> </ul>	Use a dictionary to find unfamiliar words.  WRITING and LANGUAGE USE		
		Write short text	Write two paragraphs of seven to eight sentences.		
		Understand and use simple language	<ul> <li>Arrange information sequentially and logically.</li> </ul>		
		structures	Use correct grammar, spelling, punctuation and spaces between		
			paragraphs.		
			Understand and use simple language structures:		
			Use connecting words with 'and', 'so', 'then' etc.		
			Synonyms.		
			Antonyms.		
			Use correct tenses (present, past and future).		
7 & 8	Asking for		LISTENING AND SPEAKING		
2 hours per	work;	Listen to fiction, nonfiction, information,	Listen to stories, poems, information, etc.		
week	presenting	discussions, etc.	Discuss the pictures, main idea, characters, detail, etc.		
week	self to	Respond to and ask questions	Discuss the purpose of the text.		
	potential	Develop vocabulary	Give an oral summary of the text in three to five sentences.		
	employer;	Retell story	Expresses emotional response to texts read.		
	explain my	Expresses emotional response to texts read.	Participates in discussions.		

	Grade 5 Term 4		
APPROXI-	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE DURATION		The learner must be able to:	Suggested activities:
	disability	Talks about a familiar topic with preparation	
			PHONICS
	Information	Continue to differentiate between long	Differentiate between long and short vowels, e.g. mat – mate; tub – tube;
	on a payslip	and short vowels	hen –heel; etc.
		Continue to break multisyllabic words	Break multisyllabic words into separate syllables, e.g. cut words into
		into separate syllables,	syllables, e.g. te-le-vi-son, te-le-phone, com-pu-ter, lap-top.
		Recognise and use more homonyms	Recognise and use homonyms (words that are spelt the same way but differ
		Use phonetic structures to spell	in meaning), e.g. fly (The fly sits on the wall. / The birds fly in the sky); match
			(I use a match to light a fire. / We watch the football match.)
			Spell words correctly using phonic knowledge.
			SHARED READING
		Read and respond to the text	Read for comprehension and understanding cause and effect (e.g. 'What
			happened when? Why?')
			GROUP GUIDED READING
		Read a variety of texts	Read texts with a friend or on their own.
			Understand the text and is able to answer comprehension questions about
			it.
			Use reading strategies, e.g. uses contextual clues to determine meaning,
			makes inferences, etc.
			WRITING and LANGUAGE USE
		Write short texts	Write letters, e.g. to potential employers with the assistance of the teacher.
		Builds own word bank and personal	Use correct format, and choose appropriate content for the letter. Ends with

Grade 5 Term 4			
APPROXI-	TOPIC	CONTENT/CONCEPTS/SKILLS	CLARIFICATION NOTES/TEACHING GUIDELINES
MATE DURATION		The learner must be able to:	Suggested activities:
		dictionary	own name.
		Understand and use simple language	Plan the writing, e.g. brainstorm and develop a mind map, check the spelling
		structures	and determine where the letter can be improved.

Week 9 & 10 Assessment for Term 4: Refer to Section 4		
Listening & Speaking	Understand and use personal pronouns e.g. I, you, he, she, it, they; me, you, him, her, it, us, them	
	Gives a factual recount	
	Use connecting words, e.g. first, next, finally, etc.	
	Talks about a familiar topic	
• Phonics	Recognise synonyms (Learners choose words from given word cards. (e.g. large/big, tiny/small,	
	noisy/loud, sick/ill, afraid/scared, cold/chilly, home/house, etc.)	
	<ul> <li>Match words with sounds with silent b (comb; climb; crumb; lamb); and silent w (wrist, wrestle, wring)</li> </ul>	
	• Differentiate between long and short vowels, e.g. mat – mate; tub – tube; hen –heel; etc.	
	Break multisyllabic words into separate syllables, e.g. to/get/her; fol/low; ex/pe/ri/ment;	
	• Recognise antonyms, e.g. use pictures and word cards. Learners select the pictures that are the	
	opposite of each other and match the word cards with each of the pictures (big/small; long/short; thick/thin; etc.)	
	• Use word cards to match homophones, e.g. read – reed; meat – meet; etc. The words are	
	pronounced in the same way, but the spelling is different.	
	Use letter and word cards to understand the use of prefixes, e.g. unhealthy; overwork; supermarket;	

	etc.
	Use letter and word cards to understand the use of suffixes, e.g. childish; worker; helpful; etc.
Reading	Identify sequence of events,
	Identify the characters of the story
	Read for information from visual text
	Read for comprehension and understanding cause and effect
Writing	Write two paragraphs of seven to eight stories
	Begin to use the writing process :(planning, first, write, edit, write, publish)
	Understand and use simple language structures:
	Synonyms
	Antonyms
	Tenses (present, past and future tense)

#### 4 SECTION 4: ASSESSMENT

#### 4.1 Introduction

This section on assessment *standardises* the recording and reporting processes for the CAPS Grades R to 5 for learners with Severe Intellectual Disability. It also provides a policy framework for the management of School Based Assessment (SBA) and School Assessment Records.

It is required of teachers to offer a differentiated form of assessment, as learners with moderate to severe intellectual disability and learning difficulties also have diverse learning styles and support needs. Since a learner or learners may be functioning on different levels, the assessment / recording / reporting system must make provision for reflecting the level(s) of each individual learner. These different levels should be outlined in the Individual Support Plan which should be developed at the beginning of the year in accordance with the procedures contained in the Policy on Screening, Identification, Assessment and Support (SIAS). Each learner, regardless of his/her number of years in the school, must have access to various forms of assessment best suited to his/her competences, learning styles, strengths and needs. The targets set for each learner in terms of attainment of knowledge and skills outlined in each Subject Statement will always strive to take a learner to the next level and should never set a ceiling on learning potential. Individualised adaptation is required in terms of content, methods of presentation, classroom pedagogy, pacing of instruction and accommodations in assessment. The principle is to have high expectations for each learner, to identify and address barriers to learning so as to ensure fairness in assessment (See Chapter 9 of the National Protocol for Assessment, 2011).

Assessment does not imply that after every lesson the learners must complete a worksheet/assignment or project, but will be based on observation and recording of progress steps attained during the lesson or a series of lessons. Formal assessment can be done in a format which would be suitable for each learner, e.g. through written or oral assessments, or by making use of a range of accommodations measures, e.g. a reader and a scribe. The main aim is to be able to develop a report which is based on definable attainment (even through the smallest of steps) as prescribed in each subject and can be shared with parents and care-givers on at least a quarterly basis so as to elicit their participation and cooperation in the support programme of the learner. At the end of the year a Statement of Achievement/Report card must be made available on which the Individual Support Plan for the following year will be based. There will be no learner retention, as the Individual Support

Plan and the Curriculum Schedule (see SIAS Form 124) will indicate at which grade level learners are working in each subject.

### 4.2 Assessment principles

#### 4.2.1 Definition

Assessment is a continuous planned process of identifying, gathering and interpreting information about the performance of learners, using various forms of assessment. It involves four steps: generating and collecting evidence of achievement; evaluating this evidence; recording the findings and using this information to understand and thereby assist the learner's development in order to improve the process of learning and teaching. Assessment should be both informal (Assessment for Learning) and formal (Assessment of Learning). In both cases regular feedback should be provided to learners to enhance the learning experience.

Assessment is a process that measures individual learners' attainment of knowledge (content and concepts) and skills by collecting, analysing and interpreting the data and information obtained from this process to:

- enable the teacher to assess a learner's progress in a reliable way.
- inform learners of their strengths, areas to be developed and progress.
- assist teachers, parents and other stakeholders in making decisions about the learning process, the progress of learners and the planning for their individualised support.

Assessment should be mapped against the content, skills, intended goals and topics specified in the learning programme. In both informal and formal assessments it is important to ensure that in the course of a school year:

- all of the topics and content are covered.
- the full range of skills is included.
- a variety of different forms of assessment are used.

### 4.2.2 Informal Assessment or Daily Assessment

Assessment **for** learning has the purpose of continuously collecting information on a learner's achievement that can be used to improve their learning. Informal assessment is a daily monitoring of learners' progress. This is done through observations, discussions, practical demonstrations, learner-teacher conferences, informal classroom interactions, etc. Informal assessment may be as simple as stopping during the lesson to observe learners or to discuss with learners how learning is progressing. Informal assessment should be used to

provide feedback to the learners and to inform planning for teaching but need not be recorded. It should not be seen as separate from learning activities taking place in the classroom.

Learners or teachers can assess their performance in the tasks. Self-assessment and peer assessment actively involves learners in assessment. This is important as it allows learners to learn from and reflect on their own performance. The results of all the informal daily assessment tasks may be recorded based on assessment instruments used such as rubrics and checklists. This may serve to give feedback to the learners, their parents and the school management team.

Informal, on-going assessments should be used to scaffold the acquisition of knowledge and skills and should be the stepping stones leading up to formal assessment.

#### 4.2.3 Formal Assessment

All assessment tasks that make up a formal programme of assessment for the year are regarded as formal assessment. Formal assessment tasks are marked and results are formally recorded by the teacher. All formal assessment tasks are subject to internal moderation for the purpose of quality assurance and to ensure that appropriate standards are maintained in the school. Assessment tasks should always set high expectations for learners.

To implement formal assessment the teacher should:

- Ensure that the formal assessment task coincides with the practical skills and theoretical work embedded in the practical skill corresponding with the tasks performed on that day or within the previous week;
- Explain the task to guide the learner, show an example of the completed task in order for the learner to know exactly what to do and what is expected;
- Divide the class, according to abilities, in more than one group and give a task with similar content, but differentiated in terms of level of difficulty, abstractness or method of questioning, to all the learners. The way in which the assessment task is set should be in reach of the learners' level of development whilst also setting targets for the next step of development;
- Written tests could be set to assess theoretical knowledge within a set time, allowing for assessment accommodations in line with learners' individual needs;
- Write the date of expected completion of the task in the learner's book;

- Compile a suitable assessment tool; and
- Formal assessment should reflect 20 % theoretical knowledge embedded in practical work. Eighty percent (80%) should be practical work.

The formal assessment requirements are indicated in the formal School-Based Assessments table. In the three core subjects, the ratio may be adapted to the needs of the learners. The focus however must be on practical skills and not on the written tasks.

Formal School-Based Assessments					
Term 1	Term 2	Term 3	Term 4		
Minimum of 1	Minimum of 1	Minimum of 1	Minimum of 1		
worksheet/test/activity	worksheet/test/activity	worksheet/test/activity	worksheet/test/activity		
per term in order for	per term in order for	per term in order for	per term in order for		
20 % of rating codes	20 % of rating codes	20 % of rating codes	20 % of rating codes		
to reflect on theoretical	to reflect on theoretical	to reflect on theoretical	to reflect on theoretical		
knowledge	knowledge	knowledge	knowledge		
Minimum of 4 practical	Minimum of 4 practical	Minimum of 4 practical	Minimum of 4 practical		
assessment tasks or	assessment tasks or	assessment tasks or	assessment tasks or		
activities in order for	activities in order for	activities in order for	activities in order for		
80% of rating codes to	80% of rating codes to	80% of rating codes to	80% of rating codes to		
reflect on different	reflect on different	reflect on different	reflect on different		
practical skills	practical skills	practical skills	practical skills		

In Creative Arts and Art and Crafts, the above table is not applicable. In these two subjects, a minimum of 4 practical assessment tasks should be completed. Theoretical content will not be assessed. Refer to the learning programme for assessment requirements.

In Physical Education assessment, the above tables does not apply. Refer to the learning programme for assessment.

Assessment in the CAPS Grades R to 5 for learners with Severe Intellectual Disability is underpinned by the objectives of the National Qualifications Framework (NQF). These objectives are to:

- Create an integrated national framework for learning achievements;
- Facilitate access to and progression within education, training and career paths;
- Enhance the quality of education and training;
- Redress unfair discrimination and past imbalances and thereby accelerate employment opportunities;

- Contribute to the holistic development of the learner and preparation for the world of work by addressing:
  - social adjustment and responsibility;
  - moral accountability and ethical work orientation;
  - resilience and adaptability;
  - economic participation and entrepreneurial skills; and
  - nation-building.

The principles that drive these objectives are:

#### Integration

To adopt a unified approach to education and training that will strengthen the capacity of learners to adapt to the requirements of the workplace.

#### Relevance

To be dynamic and responsive to workplace needs and a range of employment fields.

#### Credibility

To demonstrate national and international values and recognition of qualification and acquired competencies and skills.

#### Coherence

To work within a consistent framework of principles.

#### Flexibility

To allow for creativity and resourcefulness when achieving skills to cater for different learning styles and use a range of assessment methods, instruments and techniques.

#### Participation

To enable stakeholders to participate in setting standards and co-ordinating the achievement of the qualification.

#### Access

To address barriers to learning at each level to facilitate learners' progress.

#### Progression

To ensure that the qualification framework permits individuals to move through the levels of the national qualification via different, appropriate combinations of the components of the delivery system.

#### Articulation

To allow for vertical and horizontal mobility in the education system when accredited prerequisites have been successfully completed.

#### Validity of assessments

To ensure assessment covers a broad range of knowledge, skills, values and attitudes to demonstrate applied competency. This is achieved through:

- clearly stating the skill to be assessed;
- selecting the appropriate or suitable evidence;
- matching the evidence with a compatible or appropriate method of assessment; and
- selecting and constructing an instrument(s) of assessment.

#### Reliability

To assure assessment practices are consistent so that the same result or judgment is arrived at if the assessment is replicated in the same context. This demands consistency in the interpretation of evidence; therefore, careful monitoring of assessment is vital.

#### Fairness and transparency

To verify that no assessment process or method(s) hinders or unfairly advantages any learner. The following could constitute unfairness in assessment:

- Inequality of opportunities, resources or teaching and learning approaches
- Bias based on ethnicity, race, gender, age, disability or social class
- Lack of clarity regarding topic, content or skill being assessed
- Comparison of learners' work with that of other learners, without taking into account differences in learning styles, language and culture.

#### • Practicability and cost-effectiveness

To integrate assessment practices within the teaching and learning process and strive for cost and time-effective assessment.

#### 4.3 Managing assessment

#### 4.3.1 Types of Assessment

Assessment benefits the learner and the teacher. It informs learners about their progress and helps teachers make informed decisions at different stages of the learning process. Depending on the intended purpose, different types of assessment can be used.

• Baseline assessment: At the beginning of a year or learning experience, baseline assessment establishes the knowledge, skills, values and attitudes that learners bring to the classroom. This knowledge assists teachers to plan learning programmes and learning activities flexibly enough to accommodate a wide range of learning styles and learning needs. This assessment should be done at three levels, namely to determine:

#### Progress with the curriculum

- Are learner learning what they were taught?
- Are they at the right entry point to 'grasp' the content worked on in the classroom?
- Are they practicing and performing as expected?

- Are they applying the facts, concepts and/or skills being learned?
   Interests
- Are learners engaged in the lessons and activities?
- Are they showing interest in a new topic or area of study?
- Are they sharing their interests with others?

#### Characteristics

- What are their preferred learning styles (e.g., whole class teaching or pair work)?
- What are their responses to the content?
- What are their responses to the difficulty level of instruction?
- What are their responses to the pacing of instruction?
- What are their responses to the environment?
- Diagnostic assessment: This assessment diagnoses the nature and causes of learning barriers experienced by specific learners. It is followed by guidance, appropriate support and intervention strategies. This type of assessment is useful to make referrals for learners requiring specialist assistance.
- Formative assessment (Informal Assessment): This assessment monitors and supports teaching and learning. It determines learners' strengths and areas to be addressed and provides feedback on progress. It determines if a learner is ready for summative assessment.
- Summative assessment (Formal Assessment): This type of assessment gives an overall picture of the learner's progress at a given time.

#### 4.3.2 Planning Assessment

An assessment plan should cover three main processes:

 Collecting evidence: The assessment plan indicates which learning programme topics, content and skills will be assessed, what assessment method or activity will be used and when this assessment will be conducted.

The assessment tasks may be broken down (designed down) into smaller, achievable steps and support may gradually be withdrawn as the learner master the content/skills. Thus, designing down means to look at the assessment goal and dividing this into smaller components which are spread over a longer period.

Two or more grades may be straddled, in other words the evidence may be collected over more than one grade within a subject. But straddling should be carefully recorded and monitored through Form 125 of the SIAS Protocol.

- Recording: The process of recording refers to the assessment instruments or tools
  with which the assessment will be captured or recorded. Therefore, appropriate
  assessment instruments must be developed or adapted.
- Reporting: All the evidence is put together in a report to deliver a decision for the subject. Reporting must reflect the straddling that has been applied and should provide guidance to parents through meaningful descriptive paragraphs on what has been achieved and what the next expected outcomes are.

#### 4.3.3 Methods of Assessment

Methods of assessment refer to who carries out the assessment and includes teacher assessment, self-assessment, peer assessment and group assessment.

TEACHER ASSESSMENT	The teacher assesses learners' performance against given criteria in different contexts, such as individual work, group work, etc.				
SELF-ASSESSMENT	Learners assess their own performance against given criteria in different contexts, such as individual work, group work, etc.				
PEER ASSESSMENT	Learners assess another learner or group of learners' performance against given criteria in different contexts, such as individual work, group work, etc.				
GROUP ASSESSMENT	Learners assess the individual performance of other learners within a group or the overall performance of a group of students against given criteria.				

#### 4.3.4 Assessment tools/instruments to execute assessment

An assessment tool is the instrument the teacher utilizes to execute the assessment. When choosing and assessment tool ensure that the tool:

- is appropriate for the selected assessment method;
- provides the most valid and reliable information on the learners' performances;
- measures the objectives of the lesson.

Examples of assessment tools are checklist, rubrics, questionnaires, worksheets and video recordings.

A **rubric** serves as an objective assessment tool that provides, at varying levels, clear descriptions of the characteristics of the tasks. The descriptions or criteria in the rubric

enables learners to understand what the teacher expects from them and complete the task accordingly. Rubrics are either holistic or analytic.

Rubrics should explain the competence level descriptors for the skills, knowledge, values and attitudes (SKVAs) a learners must demonstrate to achieve each level of the rating scale. The relevant content must be used to create the rubric to assess the task or question. The descriptions must clearly indicate the minimum level of attainment for each category on the rating scale.

**Analytical descriptive rubrics** focus on elements of the product or performances. Descriptive sentences are formulated for each of the seven rating codes, with the best performance reflected with a score of 7 and the poorest with a score of 1. This is the most reliable and trustworthy assessment tool.

**Task lists** and **checklists** are examples of a holistic rubric and show the learners what needs to be done. They consist of short statements describing the expected performance in a particular task. The statements on the checklist can be ticked off when the learner has adequately achieved the criterion. Checklists and task lists are useful in peer or group assessment activities.

Learners must do a minimum of 5 activities/projects/worksheets/tests per term 1 to 4. The teacher compiles the activities/worksheets/tests and these should consist of activities that require the learner to:

- Identify the correct answer/picture/object the question as well as the answer may consist of images/objects, e.g. Boardmaker or clip art images;
- Match column A to B and both columns may consist of pictures/objects;
- Fill in the missing words. The missing words may be available to the learners (on a separate sheet or printed on the worksheet) and they can copy the words, or write the words on the dotted lines provided by the teacher;
- Perform a skill other than writing, e.g. to colour, to cut and paste in specified groups, to find pictures in a magazine and cut and paste in book; or
- Provide answers.

The following should at least be included in the Teacher's Assessment or Planning and Assessment File:

Programme of Assessment for the grade

- The tools (rubric, checklist, etc.) used for each assessment task
- A mark sheet/record sheet for each assessment task

#### The learners Evidence must at least include:

- Classwork book
- Worksheet file

Evidence of learner performance must be available for quality assurance. This may be in the form of a Portfolio of Evidence (POE) which will include the learners' classwork books and the Support Needs Analysis (SNA).

#### 4.4 School Assessment Programme

The **Programme of Assessment** takes place continuously and should commence in the second week of each term. The programme of assessment should include a minimum of five (5) assessment goals per subject. The programme of assessment should be recorded in the Teacher's assessment file or planning file (which may serve a dual purpose).

# The following should at least be included in the Teacher's Assessment or Planning and Assessment File:

- A contents page
- The assessment goals for each subject
- The tools used for each assessment task
- A mark sheet/record sheet and report for each assessment task
- Recording instrument(s) for each assessment task
- A mark sheet and report for each assessment task

#### The learners Portfolio of Evidence must at least include:

- A contents page
- The assessment tasks according to the assessment programme as indicated below
- The assessment tools or instruments for the task
- A record of the rating code (and comments) achieved for each task.

Eighty to hundred percent (80% - 100%) of formal assessment should consist of **practical tasks/activities/skills**. Each learner should do a variety of practical tasks and activities during each term as indicated in the learning programmes.

# 4.5 Assessment programme across the five years

The following information pertains specifically to English First Additional Language.

The assessment activities in Languages must be done throughout the term and the Programme of Assessment should be completed by the end of the term.

**Grade 4 – Assessment Activities** 

Task	Term 1		
1		Demonstrate an understanding of at least 20 words,	
		including the thematic words and familiar objects.	
		Respond appropriately to simple instructions and	
	Listening	requests	
	and	Demonstrate understanding of vocabulary in the	Oral/Practical
	Speaking	story by pointing to objects in the pictures or in the	Orain radiidai
	Opeaking	classroom in response to instructions from the	
		teacher	
		Answer simple Yes/No questions about the	
		story/theme with the aid of the pictures	
		Identify different initial sounds of words	
		Identify the end sound in words	
	Phonemic	Recognise the letter-sound relationship of single	
	awareness/	letters taught by matching the letter name to the	Oral/Practical
	Phonics	letter symbol	
		Segment sentences into individual words by	
		clapping on each word	
		Recognise and read words linked to high	
	Reading	frequency /thematic words.	Oral/Practical
		Read labels below pictures	Orain ractical
		Answer some simple oral questions about the story	
	Writing and	Copy a caption for a picture he/she has drawn and	
	Language	reads back what is written	Written
	Structure	Write one to two sentences using a picture/writing	· · · · · · · · · · · · · · · · · · ·
	Siruciare	frame	
Task	Term 2		
1	Listening	Demonstrate an understanding and use of at least	Oral/Practical

	and	40 words, including the thematic words and high		
	Speaking	frequency words.		
		Respond to simple questions and instructions		
		Listen to a simple recount and give own recount		
	Phonemic	Build and break down words (short -a- and -e-		
		words)	Oral/Practical	
	awareness/	Recognise known rhyming words	Ofal/Practical	
	Phonics	Identify sounds in beginning and end of words		
		Answer some simple oral questions about the		
	Reading	story/theme	Oral/Practical	
		Sequence pictures to show the order of events in a	Ofai/i factical	
		story		
		Write a caption for a picture he/she has drawn and		
		reads back what is written		
		Complete three sentences by filling in the missing		
		words		
	Writing and	Writing and Write two to three sentences		
	Language	Understand and begin to use some simple language	Written	
	Structure	structures in context:		
		<ul> <li>Nouns and their plurals</li> </ul>		
		- Adjectives		
		- Adverbs		
Task	Term 3			
1		Demonstrate an understanding of at least 60 words,		
	Listening	including the thematic words and high frequency		
	and	words.	Oral/Practical	
	Speaking	Sequence pictures		
		Participate in thematic discussions		
		Distinguish aurally between words that have similar		
		sounds		
	Phonemic	Recognise familiar words in texts		
	awareness/	Recognise the consonant -vowel- consonant pattern	Oral/Practical	
	Phonics	( e.g. d-o-g, h-o-t, c-a-n), repeat in correct		
		sequence and blend the words.		
		Group words into sound families, e.g. using pictures		

		and ward and	1
		and word cards.  Match, blend and spell words (with onset and rime	
		words	
	_	Read simple books	
		Sequence pictures to show the order of events in a	
	Reading	story.	Oral/Practical
		Answer comprehension questions, e.g. learners	Ofai/i factical
		select the correct word cards/sentence strips to	
		answer the questions and match it with pictures.	
	Writing and	Write three to four sentences and use punctuation	
	Language	correctly (capital letters, full stops, question marks)	Written
	Structure	Complete three sentences by filling in the missing	William
	Otraotaro	words	
Task	Term 4		
1		Demonstrate an understanding of at least 80 words,	
		including the thematic words and high frequency	
	Listening	words.	
	and	Use language to understand concepts	Oral/Practical
	Speaking	Understand and respond to simple questions such	
		as 'Which …?' 'Whose …?'	
		Answers simple literal questions about the theme	
		Build and blend words with vowel- consonant	
		pattern	
		Distinguish between sounds that are often	
		confused visually and aurally	
	Phonemic	Distinguish aurally between long and short vowel	
	awareness/	sounds	Oral/Practical
	Phonics	Recognise the past tense of words ending in ed	
		Recognise plurals ('s' and 'es') aurally	
		Distinguish aurally between initial, medial and end	
		sounds of three-letter words related to the theme	
		and phonics being taught.	
		Read simple books with three to four sentences per	
	Reading	page	Oral/Practical
		Read with increasing fluency and expression	
		Answer comprehension questions, e.g. learners	

	select the correct word cards/sentence strips to
	answer the questions and match it with pictures.
	Recognise some oral vocabulary in the text
	Use simple language structures
Writing and	Writes learnt words and sentences independently
Language	Write three to four sentences, e.g. using Written
Structure	pictures/sentence frames
	Write simple lists with headings

### **Grade 5 – Assessment Activities**

Task	Term 1		
1	Listening and Speaking	Demonstrate an understanding of at least 100 words, including the thematic words and high frequency words.  Respond to simple questions such as 'When?' 'Why?' 'How?'  Participate in discussions	Oral/Practical
	Phonemic awareness/ Phonics	Recognise words ending on –'es' and 's' Recognise consonant digraph ( 'th') at the beginning of a word Recognise long vowel digraphs (e.g. oo as in boot, ee as in feet)	Oral/Practical
	Reading	Uses decoding skills when reading simple books of three to four sentences per page  Answer questions based on the texts read, e.g. Yes/No, True/False, Choose the correct answer.  Read with increasing fluency and expression  Recognise words in text  Recognise capital letters, full stop and question mark in the reading text  Identify the sequence of events in simple stories  Predict what the story is about from the title	Oral/Practical
	Writing and Language Structure	Write a list Write a simple letter Write a paragraph of four to five sentences using a frame on thematic topic	Written

	T			
		Write a recount using a frame (e.g. Yesterday I		
		Then I)		
		Write a simple invitation		
		Use correct grammar, spelling and punctuation		
		when doing written work		
		Understand and uses language structure in context:		
		Countable and uncountable nouns (e.g.		
		bottles/water)		
		Us prepositions correctly,		
		Uses the past tense		
		Use the present progressive tense		
		Use connecting words to show cause-and-effect (so that, then,		
		etc.)		
Task	Term 2			
1		Demonstrate an understanding of at least 120		
	Listening	words, including the thematic words and high		
	and	frequency words.	Oral/Practical	
	Speaking	Give a simple oral recount		
		Participate in discussions		
		Recognise and understand the use of plurals in		
		words		
		Recognise suffixes at the end of a word, e.g. –ly		
	Phonemic	Recognise the different vowel sounds aurally		
	awareness/	Recognise some differences between	Oral/Practical	
	Phonics	sound/spelling relationshi in home and additional		
		language		
		Recognise consonant digraphs in a word (e.g. 'ph',		
		'll', 'ss', 'ff')		
		Read high-frequency words and common sight		
		words		
	Read texts with four to five sentences per page			
	Reading	Oral/Practical		
		Read with increasing fluency, expression and correct pronunciation		
	Writing and	Retell the story in two to three sentences  Write a short paragraph of five to six sentences	Written	

	Language					
	Structure	Understand and use verbs to describe actions				
		Respond to requests involving prepositions				
Task	Term 3					
1	Listening	Participate in discussions				
	and	Listen to stories, information, discussions and	Oral/Practical			
	Speaking	respond appropriately				
		Identify the words with the silent 'e'				
	Phonemic	(rime) in more complex patterns				
	awareness/	Recognise more complex word families	Oral/Practical			
	Phonics	Recognise vowel digraphs (e.g. 'ai' as in pain, 'ay'				
		as in pay, 'oi' as in coin, 'oy' as in toy, 'ou' as in				
		round)				
		Read texts, e.g. invitations, greeting cards, fiction and				
		nonfiction				
		Identify sequence of events in the story				
	Reading	Identify the characters in the story  Oral/Practical				
		Recognise and read new words in the personal				
		dictionary				
		Read aloud with appropriate pronunciation, fluency				
		and expression				
		Write a letter/invitation/card/diary entry				
		Writes a short story of six to seven sentences				
	Writing and	Complete a form				
	Language	Understand and use simple language structures	Written			
	Structure	Use past and present tense				
		Use verbs correctly Use simple phrases correctly				
Task	Term 4	Ose simple privases correctly				
1	Tenn 4	Understand and USO personal property and Use ha				
'	Listening	Understand and use personal pronouns e.g. I, you, he, she, it, they; me, you, him, her, it, us, them				
	and	Gives a factual recount	Oral/Practical			
	Speaking					
	- P19	Use connecting words, e.g. first, next, finally, etc.  Talks about a familiar topic				
	Phonemic	Recognise synonyms				
	awareness/	Match words with sounds with silent b	Oral/Practical			

Phonics	Differentiate between long and short vowels, e.g.	
	mat – mate; tub – tube; hen –heel; etc.	
	Break multisyllabic words into separate syllables	
	Recognise antonyms	
	Use word cards to match homophones	
	Understand the use of prefixes	
	Understand the use of suffixes	
	Identify sequence of events,	
Reading	Identify the characters of the story	
rtodding	Read for information from visual text	Oral/Practical
	Read for comprehension and understanding cause	
	and effect	
	Write two paragraphs of seven to eight stories	
Writing and	Begin to use the writing process : (planning, first,	
	write, edit, write, publish)	Written
Language Structure	Understand and use synonyms and antonyms	vviitteii
Structure	Understand and use tenses (present, past and	
	future tense)	

#### 4.6 Recording and Reporting

Recording is a process in which the teacher documents the level of a learner's performance in a specific assessment task. It indicates learner progress towards the achievement of the knowledge and skill. Records of learner performance should provide evidence of the learner's progression. Records of learner performance should also be used to verify the progress made by teachers and learners in the teaching and learning process.

Reporting is a process of communicating learner performance to learners, parents, schools, and other stakeholders. Learner performance can be reported in a number of ways. These include report cards, parents' meetings, school visitation days, parent-teacher conferences, phone calls, letters, class or school newsletters, etc.

Good record keeping is essential in all assessment, particularly in continuous assessment. A record book or file must be kept up to date by each teacher. It should contain:

- · learners' names;
- dates of assessment;
- name and description of the assessment activity;

- the results of assessment activities, according to Subject;
- comments for support purposes.

Teachers in all grades issue formal report cards quarterly indicating the competence level of the learner and as stated above also provide explanatory notes on what the learner has achieved per subject and what could be done by the parents at home to provide further stimulation.

The report cards may either be in narrative form that states the theory embedded in the skills and skill performed, or in a rating code as follows:

Rating code	Description of competence
7	Outstanding achievement
6	Meritorious achievement
5	Substantial achievement
4	Adequate achievement
3	Moderate achievement
2	Elementary achievement
1	Not achieved

The reports should always be a combination of both the narrative form and rating codes. All records must be accessible, easy to interpret, securely kept, confidential and helpful in the teaching and reporting process. The school assessment policy determines the details of how record books must be completed. Schools are required to provide quarterly feedback to parents, using a formal reporting tool, such as a report card. The schedule and the report card should indicate the overall level of performance of a learner.

#### NOTE:

Criterion referencing is best used to describe learner's performance in a skill. Teachers must make use of suitable analytical descriptive rubrics when assessing a learner's competence for a specific skill using practical demonstrations.

#### 4.7 Moderation of Assessment

Moderation refers to the process that ensures that the assessment tasks are fair, valid and reliable. Moderation must be implemented at school as required. Comprehensive and appropriate moderation practices must be in place for the quality assurance of all subject assessments. The formal School-Based Assessment and the practical assessment tasks

should be moderated internally and if necessary by the relevant subject specialists at the district.

#### 4.7.1 Moderation serves five purposes:

- It must ascertain whether subject content and skills have been sufficiently covered.
- The moderator must ensure that the correct balance of cognitive demands are reflected in the assessments.
- The assessments and marking are of an acceptable standard and consistency.
- The moderator must make judgements about the comparability of learner performance across schools; whilst recognising that teachers teach in different ways.
- The subject specialist/moderator must identify areas in which a teacher may need development and support and must ensure that this support is provided.

#### 4.7.2 Internal moderation

Assessment must be moderated according to the internal moderation policy of the School, Provincial and National Departments. Moderation is a continuous process. The moderator's involvement starts with the planning of assessment methods and instruments and follows with continuous collaboration with and support to the assessor. Internal moderation creates common understanding of topics and skills and maintains these across the learning programmes.

Moderation is therefore an on-going process and not a once-off end-of-year event.

#### 4.8 General

This document should be read in conjunction with:

- White Paper 6 on Special Needs Education: Building an Inclusive Education and Training System (2001);
- National policy pertaining to the programme and promotion requirements of the National Curriculum Statement Grades R – 12; and (NPPPPR) (2011);
- National Protocol for Assessment Grades R 12. (NPA) (2011);
- Guidelines for Responding to Diversity in the Classroom through the Curriculum and Assessment Policy Statements (2011);
- Guidelines to Ensure Quality Education and Support in Special Schools and Special School Resource Centres (2013);
- Policy on Screening, Identification, Assessment and Support (2014);
- Guidelines for Full-service/Inclusive Schools (2010);

•	Standard Operating Procedures to Assessment (2016).	s for Asses	sment of	Learners	who	Experience	Barriers

# 5 ADDENDUM 1: ENGLISH FIRST ADDITIONAL LANGUAGE WORD LIST 100 most frequently used words

1.	the	21.	that	41.	not	61.	look	81.	put
2.	and	22.	with	42.	then	62.	don't	82.	house
3.	а	23.	all	43.	were	63.	come	83.	called
4.	to	24.	we	44.	go	64.	will	84.	old
5.	said	25.	can	45.	little	65.	into	85.	too
6.	in	26.	are	46.	as	66.	back	86.	by
7.	he	27.	up	47.	mum	67.	from	87.	day
8.	I	28.	had	48.	one	68.	children	88.	made
9.	of	29.	my	49.	them	69.	him	89.	time
10.	it	30.	her	50.	do	70.	Mr.	90.	ľm
11.	was	31.	what	51.	me	71.	get	91.	if
12.	you	32.	there	52.	down	72.	just	92.	help
13.	they	33.	out	53.	dad	73.	now	93.	Mrs.
14.	on	34.	this	54.	big	74.	came	94.	here
15.	she	35.	have	55.	when	75.	oh	95.	off
16.	is	36.	went	56.	it's	76.	about	96.	asks
17.	for	37.	be	57.	see	77.	got	97.	saw
18.	at	38.	like	58.	looked	78.	their	98.	make
19.	his	39.	some	59.	very	79.	people	99.	and
20.	but	40.	SO	60.	could	80.	your	100.	each

# Next 100 most frequently used words

1.	water	21.	bear	41.	find	61.	these	81.	live
2.	away	22.	can't	42.	more	62.	began	82.	say
3.	good	23.	again	43.	l'II	63.	boy	83.	soon
4.	want	24.	cat	44.	round	64.	animals	84.	night
5.	over	25.	long	45.	tree	65.	never	85.	narrator
6.	how	26.	things	46.	magic	66.	next	86.	small
7.	did	27.	new	47.	shouted	67.	first	87.	car
8.	man	28.	after	48.	us	68.	work	88.	couldn't
9.	going	29.	wanted	49.	other	69.	lots	89.	three
10.	where	30.	eat	50.	food	70.	need	90.	head

11.	would	31.	everyone	51.	through	71.	that's	91.	king
12.	or	32.	our	52.	way	72.	baby	92.	town
13.	took	33.	two	53.	been	73.	fish	93.	l've
14.	school	34.	has	54.	stop	74.	gave	94.	around
15.	think	35.	yes	55.	must	75.	mouse	95.	every
16.	home	36.	play	56.	red	76.	something	96.	garden
17.	who	37.	take	57.	door	77.	bed	97.	fast
18.	didn't	38.	thought	58.	right	78.	may	98.	only
19.	ran	39.	dog	59.	sea	79.	still	99.	many
20.	know	40.	well	60.	fox	80.	found	100.	laughed

# 6 ADDENDUM 2: Last 100 most frequently used words

1.	let's	21.	fun	41.	any	61.	beter	81.	lived
2.	much	22.	place	42.	under	62.	hot	82.	birds
3.	suddenly	23.	mother	43.	hat	63.	sun	83.	duck
4.	told	24.	sat	44.	snow	64.	across	84.	horse
5.	another	25.	boat	45.	air	65.	gone	85.	rabbit
6.	great	26.	window	46.	trees	66.	hard	86.	white
7.	why	27.	sleep	47.	bad	67.	floppy	87.	coming
8.	cried	28.	feet	48.	tea	68.	really	88.	he's
9.	keep	29.	morning	49.	top	69.	wind	89.	river
10.	room	30.	queen	50.	eyes	70.	wish	90.	liked
11.	last	31.	each	51.	fell	71.	eggs	91.	giant
12.	jumped	32.	book	52.	friends	72.	once	92.	looks
13.	because	33.	its	53.	box	73.	please	93.	use
14.	even	34.	green	54.	dark	74.	thing	94.	along
15.	am	35.	different	55.	granddad	75.	stopped	95.	plants
16.	before	36.	let	56.	there's	76.	ever	96.	dragon
17.	gran	37.	girl	57.	looking	77.	miss	97.	pulled
18.	clothes	38.	which	58.	end	78.	most	98.	we're
19.	tell	39.	inside	59.	than	79.	cold	99.	fly
20.	key	40.	run	60.	best	80.	park	100	. grow

#### Source of data

Masterson, J., Stuart, K., Dixon, M. & Lovejoy, S. (2003). Children's printed word database:

Economic and Social Research Council (UK) funded project.