

INSTITUTIONAL DEVELOPMENT AND CO-ORDINATION MINUTE

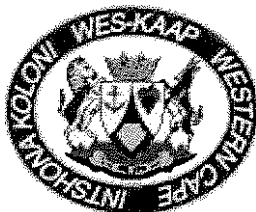
Enquiries: DISTRICT ELECTORAL OFFICERS

Telephone:

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13/12/10/1

Reference: 20090429-0029



Wes-Kaap Onderwys departement

Western Cape Education Department

Sebc IeMfundo IeNts hona Koloni

INSTITUTIONAL DEVELOPMENT AND CO-ORDINATION MINUTE: 0003/2009

TO: EDUCATION DISTRICT DIRECTORS, CIRCUIT TEAM MANAGERS, HEADS OF INSTITUTIONS THAT OFFER PRIMARY AND SECONDARY SCHOOL EDUCATION AND SCHOOL GOVERNING BODY MEMBERS

DISTRIBUTION OF THE NATIONAL GUIDELINES FOR SCHOOL GOVERNING BODY ELECTIONS

1. The Department of Education (DoE) has sent copies of the National Guidelines for School Governing Body Elections to all provinces. The purpose of the national guidelines is to provide a national framework for the interpretation of the South African Schools' Act (SASA) and to indicate good practice to guide the elections in the provinces.
2. The provincial Member of the Executive Council (MEC) for education determines the election procedures for each province. In the Western Cape, the Provincial Notice 6519, dated Tuesday, 20 May 2008, outlines the SGB election procedures for public schools (excluding public schools for learners with special education needs). These provincial measures are based on the national guidelines, but have been adapted for our local conditions.
3. The national guidelines therefore should be seen as a resource document to support the election of legitimate and properly constituted SGBs elected through a democratic and fair process, rather than a prescription.
4. Each school should be provided with four copies of the national guidelines by the circuit official(s). Two copies must be provided to the SGB and the other two to the staff of the school.
5. It is DoE policy to provide documents in English only.

SIGNED: B VOLSCHENK

HEAD: EDUCATION

DATE: 2009:05:05

Grand Central Towers, Lower Parliament Street, Private Bag X9114, Cape Town 8000

Please quote reference numbers in all correspondence

SAFE SCHOOLS: 0800 45 46 47

CLIENT CALL CENTRE: 0861 92 33 22

Close this minute

Maak minuut toe

Buyela emva